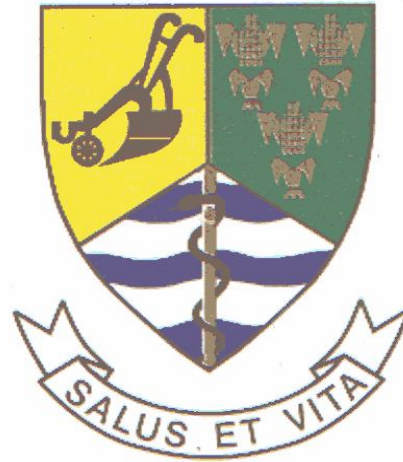


BELA BELA LOCAL MUNICIPALITY



MID YEAR PERFORMANCE ASSESSMENT 2012/2013

FOR THE PERIOD

1 JULY 2012 TO 31 DECEMBER 2012

1 INTRODUCTION

1.1 In terms of Section 72. (1) of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) (hereinafter referred to as the MFMA), the accounting officer of a municipality must by 25 January of each year-

- (a) Assess the performance of the municipality during the first half of the financial year, taking into account-
 - (i) The monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) The municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) submit a report on such assessment to-
 - (i) the mayor of the municipality;

(ii) the National Treasury; and

(iii) the relevant provincial treasury.

1.2 In terms of section 72(3), the accounting officer must, as part of the review –

(a) Make recommendations as to whether an adjustment budget is necessary; and

(b) Recommend revised projections for revenue and expenditure to the extent this may be necessary.

1.3 Thereafter, the mayor must, in terms of Section 54. (1)-

(a) Consider the report;

(b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;

(d) Issue any appropriate instructions to the accounting officer to ensure-

- (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
- (ii) That spending of funds and revenue collection proceed in accordance with the budget;
- (e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and
- (f) Submit the report to the council by 31 January of each year.

2 EXECUTIVE SUMMARY

2.1 The Bela Bela Local Municipality approved 2012-13 Service Delivery and Budget Implementation Plan on the 16 July 2012. Quarter 1 evaluations through the Sub-Committees and Executive Committee continued in October 2012 with Quarter 2 evaluations being finalized in January 2013. The Midyear assessment is therefore based on the revised service delivery and budget implementation plans for the period 1 July 2012 to 31 December 2012 and preliminary revenues/expenditure of the departments.

Actual revenue to date per revenue sources is as follows:

Water services:

- Amount received is more with 31.66% of the anticipated budget revenue for water services.

Electricity:

- Amount received is more with 0.26% of the anticipated budget revenue for electricity services.

Sanitation:

- Amount received is less with 4.82% of the anticipated budget revenue for sanitation.

Waste removal:

- Amount received is less with 8.62% of the anticipated budget revenue for waste removal.

Assessment rates:

- Amount received is less with 4.8% of the anticipated budget revenue for assessment rates (property rates charged).

Other services charges:

- Amount received is less than the anticipated budget amount with 29.54%.

Others:

- We have received 20.61% less than anticipated on the traffic fines, 2.53% more than anticipated on licenses and 38.57% less than anticipated on rental of facilities and equipment.

The executive summary of the quarterly report on the implementation of the budget and financial affairs for the municipality per department is as follows:

Budget and Treasury Office:

- The 2011/2012 Annual Financial Statements were not submitted to the office of the Auditor General within the stipulated timeframe and delayed the Audit Process which is currently underway.
The financial statements were submitted after 31 August 2012 due to the following reasons:

- The municipality converted from Sebata financial management system to Munsoft as from 01 December 2011. The Sebata closing balances and MunSoft opening balances did not agree, so reconciliation was undertaken with the assistance of MunSoft. As a result of the above there were uncleared transactions in the bank reconciliation.
 - The asset register had to be revised due to unbundling exercise and the additions in the current year were understated.
 - Recalculation of depreciation and inclusion of Work-in-progress on the asset register.
 - Control accounts were not balancing due to incorrect settings in the financial system.
- Signed copies of Incomplete Section 71/2 reports were submitted to the relevant authorities (Bank recon not done).
 - 82.1% of creditors were paid within the stipulated 30 days of receipt of invoice by the Budget and Treasury staff.
 - The outstanding debtors have increased by 23% (or R1212 million) compared to 2010/11.
 - Payment rate on current account is at 60%.

Planning and Economic Development:

- 28 Building plans received, 17 plans approved, total square-meters is 4965,83 m², total fee R26'209-69 and total valuation of R22'346'235.00
- 1 application for Rezoning on Portion 53 (a portion of portion 10) of the farm Bospoort 450 K.R from Agricultural to Special was finalized
- 9 applications for Written Consent received in this Quarter.
- 1 application for subdivision of Plot 68 Noodhulp 492 K.R was received and processed in this quarter.
- A successful Triathlon Sporting Event was held on the 25th August 2012 at Forever Resort and the event was televised live on Supersport 1
- Expo was held from the 21-23 September 2012 at Mbizi Caravan Lodge with the aim of promoting outdoor camping
- Held a Caribbean Style Mas Feeva on the 1st December 2012

- Process plan was developed and presented to relevant committees and council, and the analysis phase of the IDP is completed.
- Annual Performance Report was compiled and submitted to the Auditor General during August 2012 in line with legislation.
- The draft 2011/12 Annual Report is in place and ready for submission to council before end of January as prescribed by legislation.
- All quarterly performance report and other service delivery related reports are consolidated and submitted to relevant authority as and when required.
- The IDP process is slightly behind schedule as per the process plan, however the programme will be amended and the process fast-tracked to be finalized before the end of the Financial Year.

Technical Services:

- Processed 10 application of new connections to the approved developments
- 35 pre- paid meters were replaced In Town and Township.
- 8 transformer were replaced at Noodhulp and Rooderpoort plot
- Potholes were patched at Chris hani intersection with Minaar and Forever Resort, Lunna, Hospital, Grobler, Robertson, Krechmallan, Vanstarden, Sutter ,Ludorf, miles, Park and Rooibos. 27,5 tons of cold premix and 32,5 tons of hot premix were used to patch potholes.
- 1.5km was regravelled in this current quarter.
- 11.8km was graded at ext 6, ext 5, ext 7, ext 8, Rapotokwane and Pinaarsriver
- 2.8km of paved streets have been cleaned at Miles str and Mothokoa str.
- 18 x storm water catch inlets were cleaned at Corner Lebodi and Motsisi, Corner Lebodi and Ngobeni, Corner Lebodi and Maseko, Corner Lebodi and Malebye Corner Lebodi and Ngoatle Corner Lebodi and Sekombane, Corner Lebodi and Khota, and Corner Khota and Selamolela str. Contractor to be appointed for unblocking of storm water underground pipes in Bela-Bela Town and Township. (Still under procurement process.)

- 68 Mega litres of water purified according to the quality standard.
- 3 sample taken at 3 sample points Drinking Water Quality Sample Analysis
- Draft Water Services Master Plan in place

Social and Community Services:

- 875 learners tested
- 862 Drivers tested
- 662 hand written fines issued
- 10730 speed image captured
- 2274 vehicles registered and licensed
- 197 graves provided as per booking
- 2 cleaning awareness campaigns held

Corporate Services:

- 4 vacancies in top management positions i.e. Municipal Manager (1 month); CFO (14 months); Manager Corporate Services (4 months); and Manager Planning & Economic Development (4 Months).
- Made 6 new appointment and one upgrade
- Implementation of Employment Equity is according plan
- One Awareness workshop on Cascading of PMS (Performance plans for post level 1 -6) held
- Upgraded Telkom Data line

3. CURRENT STATUS OF SERVICE DELIVERY PERFORMANCE AGAINST KEY PERFORMANCE INDICATORS AND TARGETS (1st AND 2ND QUARTERLY REPORTS)

The assessment of the performance of SDBIP's is based on the following Key Performance Indicators.

TECHNICAL SERVICES

ELECTRICAL SERVICES

KPA 2: BASIC SERVICE DELIVERY	IDP OBJECTIVE: ELIMINATE BACKLOGS OF 432HH WITHOUT THE POWER SUPPLY BY 2012, IMPROVED QUALITY OF ELECTRICITY SUPPLY, UPGRADED BULK ELECTRICITY SUPPLY AND NETWORK.														
	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending 31 Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance/Evidence
						Proj	Act	Proj	Act	Proj	Act	Proj	Act		
	Attend to service requests (call out)	Response rate (within 1hr)	All service requests attended to within 1hr in 2011/12 fy	100% attendance to all service requests as per call out register within 1hr		100% attendance to all service requests as per call out register within 1hr	170	100% attendance to all service requests as per call out register within 1hr	430	100% attendance to all service requests as per call out register within 1 hr		100% attendance to all service requests as per call out register within 1hr	Mkhatshwa M	Heavy rain; thunder and lightning are mainly cause of power failures experienced	
	New connections	Number of new connections	Demand due to new developments	Process all application of new connections received and make connection to the approved development		100% Processing all application of new connections received and make connection to the approved developments	10 applications were received.	100% Processing all application of new connections received and make connection to the approved developments	Two upgrade were quoted and 01 is completed and one application for new connection, payment is still pending	100% Processing all application of new connections received and make connection to the approved developments		100% Processing all application of new connections received and make connection to the approved developments	Mkhatshwa M		
	Maintenance of Streetlights		85% of services requested were attendant too for public lighting and security purpose	100% attendance to all service requests		100% attendance to all service requests	108 x globes were replaced in town and township. 06 x street light fitting in town 12 x Contactors in the township 10 x Day light switches.	100% attendance to all service requests	184X Globes were replaced 27x streetlight fitting were replaced 17 x Daylight switches 12 x Contactors were replaced (Town and Township; plot and Pienaarsriver)	100% attendance to all service requests		100% attendance to all service requests	Mkhatshwa M	We are still having a backlog of street light fitting in town and Pienaarsriver.	
	Inspection of Electricity Network		10 poles were replaced and 48 lightning arrestor s and broken	Address all the findings on the lines and substations		Address all the findings on the lines and substations within a week	6 poles were replaced and 20 insulators	Address all the findings on the lines and substations within a week	Two poles were replaced at Waterfront and	Address all the findings on the lines and substations within a week		Address all the findings on the lines and substations within a week	Mkhatshwa M	Out of 22 poles that need replacement only 6 were attendant, since we do not have	

			insulators.	within a week			were also attendant too.		concrete poles are needed to replace steel poles at the railway crossing						enough material only critical poles are replaced.
	Trimming of tree under the line		Ext 5, the old Location, Noodhulp Line, Roodepoort Line and Bospoort Line trees were trimmed	Trees are pruned once in winter season			Trees were trimmed at the portion of Bospoort and Noodhulp line.		Trees were trimmed at Roodepoort 38 on LT line and in the township						
	Meter replacement		132 faulty meters were replaced.	100% attendance to all service requests as per call out and meter auditing immediately		100% attendance to all service requests as per call out and meter auditing immediately	35 pre- paid meters were replaced In Town and Township.	100% attendance to all service requests as per call out and meter auditing immediately	29 meters were replaced in town; plots and township.	100% attendance to all service requests as per call out and meter auditing immediately		100% attendance to all service requests as per call out and meter auditing immediately			
	Cable faults			100% attendance to all service requests		100% attendance to all service requests	03 HT cable in town and 15 of LT cables in the township	100% attendance to all service requests	HT Cable between Scooters and municipal substation is out of service and 25 LT cable faults were attendant to in the Township and Town	100% attendance to all service requests		100% attendance to all service requests			Faulty cable between municipal Sub and Scooters mini sub was repaired but now is out again meaning that the cable need a replacement. The ring to Salus Oord need complete replacement. The ring to Shoprite mini sub need to be re-routed.
	Conversion of meters		145 meters were sold for conversion and second connections	100% attendance to all service requests		100% attendance to all service requests	50 meters were sold to plots, township and town.	100% attendance to all service requests	30 were sold to plots, Township and Town. Currently meters are out of stock an order has been issued and the	100% attendance to all service requests		100% attendance to all service requests			People are moving from credit meters to pre-paid.

									delay is on supplier side.						
	Replacement of Transformers		35 transformers were replaced: 3 in Town; 4 in Township and 27 at the plots.	100% attendance to all service requests within 2 days		100% attendance to all service requests within 2 days	8 transformer were replaced at Noodhulp and Rooderpoort plot	100% attendance to all service requests within 2 days	10 transformers were replaced at Noodhulp Roodepoort and 16 are awaiting for the repairs.	100% attendance to all service requests within 2 days		100% attendance to all service requests within 2 days			Appointment of a Service provider for the provision of Transformer maintenance services is completed. Service provider appointed are to sign an agreement with the municipality before collecting transformers for repairs

ROADS AND STORM-WATER

IDP OBJECTIVE: WELL DEVELOPED, UPGRADED, IMPROVED AND MAINTAINED ROADS AND STORMWATER INFRASTRUCTURE WITHIN BELA BELA.															
KPA 2: BASIC SERVICE DELIVERY	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending 31 Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance/Evidence
						Proj	Act	Proj	Act	Proj	Act	Proj	Act		
	Patching of potholes	Response rate (within 3 days)	Potholes are repaired as and when identified and reported	Fix potholes within 3 working days after being reported/identified through routine inspection		Fix potholes within three working days	Potholes were patched at Chris hani intersection with Minaar and Forever Resort, Lunna, Hospital, Grobler, Robertson, Krechmallan, Vanstarden, Sutter ,Ludorf, miles, Park and Rooibos. 27,5 tons of cold premix and 32,5 tons of hot premix were used to patch potholes.	Fix potholes within three working days	Potholes were patched at Park, Krechmallan, Chris hani drive, Crockery, Sutter, Potgieter, Marxt, Miles, Mabunda, Minaar, Num-Num, Spar-park, Lunna, Pretorius, Mentz and Reitz. 68 tons of cold premix and 55,5 tons of hot premix were used to patch potholes.	Fix potholes within three working days		Fix potholes within three working days		DM: Roads and Stormwater	Potholes were repaired as and when identified and reported.

Maintenance of Buildings	Response rate (within 14 days)	Maintenance of municipal buildings as and when required	100% response to the maintenance needs of the municipal buildings within 14 days		response to the maintenance needs of the municipal buildings within 14 days after been reported	<ul style="list-style-type: none"> ▪ Repair of 4 x damaged door locks at Sup Parks office and at the Main municipal building. ▪ Repair of Damaged defects at Jinnah-Park community Hall, (contract or was appointed and the project is completed). ▪ Repair of Damaged defects at Spar- 	Response to the maintenance needs of the municipal buildings within 14 days after been reported		<ul style="list-style-type: none"> ▪ A total of 21 X damaged air – conditioners where repaired at Public works, Comando Building and the Municipal main building. ▪ Renovations of change rooms at Moloto str waste department (Still under procurement process) ▪ Repair of 4x damaged door locks at the municipal main building (Internal Auditors office and SCM Office) 	response to the maintenance needs of the municipal buildings within 14 days after been reported		response to the maintenance needs of the municipal buildings within 14 days after been reported		DM: Roads and Stormwater	It was a 100% response to the maintenance needs of the municipal buildings within 14 days.

						Park community Hall, (contract or was appointed and the project is completed).								
Re-gravelling of roads	Km of roads re-gravelled	10km of the access roads re-gravelled	5km of roads to be re-gravelled.		1.5km	1.5km was anticipated to be regravelled in this current quarter.	1.5km	1.5km was anticipated to be regravelled in this current quarter	2.5km				DM: Roads and Stormwater	The implementation of the said project was delayed due to financial constraints and will resume in the current quarter.
Grading of roads	Km of roads graded	17 km of roads graded	20km of roads to be graded		5km	11.8km was graded at ext 6, ext 5, ext 7, ext 8, Rapotokwane and Pinaarsriver.	5km	14km was graded at Leseding, ext 5, ext 8, Masakhanwe, Dumping site road and Re-hall road.	5km		5km		DM: Roads and Stormwater	The target was reached and exceeded by 9km, this shows that the team has worked efficiently and effectively according to the division works program.
Maintenance of pavement	Response rate (within 5 days)	Pavements are repaired as and when identified and reported.	100% response to the maintenance of pavement			203m ² of damaged pavement were repaired at Tambo drive, Chris		266m ² of damaged pavement were repaired at Mpongola str, Khota and Ngobeni str.					DM: Roads and Stormwater	Pavements were repaired as and when identified and

				within 5 days			hani Drive, Selamolela and Lunna str.							reported.
Cleaning of streets	Km of streets to be cleaned	Streets were not cleaned in 2011/12 fy	21.8km of streets to be cleaned.			21.8km of streets to be cleaned.		2.8km of paved streets have been cleaned at Miles str and Mothokoa str.	21.8km of streets to be cleaned.				DM: Roads and Stormwater	2.8km of streets have been cleaned in the current quarter according to the divisional preventative maintenance works program.
Storm water maintenance programme	Km of storm-water	Stormwater channel not maintained in 2011/12 fy	13.9km of stormwater to be maintained once off.		13.9km of storm water channel maintained	<ul style="list-style-type: none"> ▪ 934m of open storm water channels have been cleaned at Leseding, Ext 1 and Ext 5. ▪ 24 x storm water catch inlets were cleaned at Reitz, Minaar, Vanstarden, Chris hani, Gilfilaan, Ludorf, Bot ha, Soet-doring, Tambotji 		<ul style="list-style-type: none"> ▪ 18 x storm water catch inlets were cleaned at Corner Lebodi and Motsisi, Corner Lebodi and Ngobeni, Corner Lebodi and Maseko, Corner Lebodi and Malebye Corner Lebodi and Ngoatle Corner Lebodi and Sekombane, Corner Lebodi and Khota, and Corner Khota and Selamolela str. ▪ Contractor to be appointed for unblocking of storm water underground pipes in Bela-Bela Town and Township. (Still under procurement process.) 					DM: Roads and Stormwater	Our storm water are maintained In order to serve the purpose of protecting the health, welfare and safety of public, and protecting properties from flooding hazards by safely routing and discharging storm water from developments.

						<p>e, Mentz, Krechmalan and rorbertson str.</p> <ul style="list-style-type: none"> Contractor to be appointed for unblocking of storm water underground pipes in Bela-Bela Town and Township. 									
Maintenance of sidewalks	Response rate (within 5 days)	Sidewalks maintained as and when required	100% response to maintenance of sidewalks within 5 days		100% response to maintenance of sidewalks within 5 days	20m ² of damaged side walk were repaired at Mothokoa str.	100% response to maintenance of sidewalks within 5 days	25m ² of damaged side walk were repaired at Sutter road next to Elephant Springs.						DM: Roads and Stormwater	Sidewalks are 100% maintained as and when required.

WATER AND SANITATION

IDP OBJECTIVE: IMPROVED ACCESS TO SAFE AND HEALTHY WATER, SANITATION AND ENVIRONMENT FOR THE RESIDENTS OF BELA BELA.														
Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending 31 Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance and Actual Performance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Water Treatment at the Water Purification Plant	Mega litres of water purified according to the quality standard.	244Mega litres	244Mega litres		61 mega litres		61 mega litres	68 megalitre	61 mega litres		61 mega litres		Dm: water and sanitation	We have produce more than projected because people used more water due to summer day
Reliable Water Supply to the community	Response rate i.t.o interruptions	Water supply to Bela-bela township and town	Interruption of water supply not to be more than 24hrs		100% uninterrupted water supply to the community		100% uninterrupted water supply to the community	100% uninterrupted water supply to the community	100% uninterrupted water supply to the community		100% uninterrupted water supply to the community		Dm: water and sanitation	
Maintenance of water and sewer network	Response rate to the reported incidents within 1 hour.	Water and sewer maintenance are maintained	Reported incidents will be addressed less than 3 hours		respond and fix reported maintenance problems less than 3 hours		respond and fix reported maintenance problems less than 3 hours	All reported cases where attended within 3 hrs	respond and fix reported maintenance problems less than 3 hours		respond and fix reported maintenance problems less than 3 hours		Dm: water and sanitation	Turn around time to procure goods affect our service
Drinking Water Quality Sample Analysis	no number of Tests per month of Drinking/ Effluent as Required by SANS 241:2011	need to meet SANS 241:2011 requirement	12 samples per point per year to meet requirement to achieve the Blue/Green Drop Certificate		3 samples per sample points		3 samples per sample points	done	3 samples per sample points		3 samples per sample points		Dm: water and sanitation	We had to adopt the sampling points indicated from our GDIP
Submission of Drinking Water quality Results to DWA	Loading Of Information on Blue Drop Water System on monthly bases	Results are submitted 3 times per quarter	Load the information on Blue Drop Water System on monthly basis		Submit results 3 times per quarter on a monthly bases		Submit results 3 times per quarter on a monthly bases	Done on BDS and GDS	Submit results 3 times per quarter on a monthly bases		Submit results 3 times per quarter on a monthly bases		Dm: water and sanitation	We have loaded also sewer on the new system Green Drop system (GDS)
Publication of Drinking Water Quality Performance	Number of Publication	Publication was done only on the web site	once per year on a local newspaper		-		one publication on the local news paper	Done on our website for GDS	-				Dm: water and sanitation	News paper publication to be done 3 rd quarter

KPA 2: BASIC SERVICE DELIVERY

								and on the website							GDS and BDS requirements.
	Development of Water Services Master Plan	Updated WSDP	WSDP is due for review	To complete the Master plan and updated WSDP		Appoint service provider		100% completion and the Master plan on updated WSDP	Draft document completed			Council approval		Dm: water and sanitation	Consultant appointed

SOCIAL AND COMMUNITY SERVICES

PROTECTION AND EMERGENCY SERVICES

KPA 2: BASIC SERVICE DELIVERY	IDP OBJECTIVE: IMPROVED PROVISION OF FIRE, LICENCING AND TRAFFIC SERVICES WITHIN BELA-BELA MUNICIPAL AREA.														
	Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 September 2012		Qtr ending 31 December 2012		Qtr ending 31 March 2013		Qtr ending 30 June 2013		Responsible Official	Explanation of Variance
						Proj.	Act.	Proj.	Act.	Proj.	Act.	Proj.	Act.		
	Payment of services	Number of service providers paid timeously	4 service provider paid in 2011/12 FY <ul style="list-style-type: none"> RTMC PRODIBA SABS LDRT 	All 4 services to be paid before the 15 th of the month 2012/13 FY.		1X Quarterly report	July-Sep All services paid before the 15 th of the month	1X Quarterly report	Oct-Dec Payments done as per agreement	1X Quarterly report		1X Quarterly report		DM: Protection & Emergency	
	To comply with SABS codes for road worthy testing of vehicles to maintain Gr. A testing station	% of compliance to SABS codes for roadworthy testing	Currently 100% compliant GRADE A testing station	100 % compliance with SABS codes for roadworthy testing of vehicles to maintain Grade A testing station		100 % compliance with SABS codes for roadworthy testing of vehicles to maintain Grade A testing station	July-Sep 100 % compliance with SABS codes for roadworthy testing of vehicles	100 % compliance with SABS codes for roadworthy testing of vehicles to maintain Grade A testing station	Oct-Dec 100 % compliance with SABS codes	100 % compliance with SABS codes for roadworthy testing of vehicles to maintain Grade A testing station		100 % compliance with SABS codes for roadworthy testing of vehicles to maintain Grade A testing station		DM: Protection & Emergency Services	

Compliance with K53 and testing centre manuals to maintain Gr. A testing station	% of compliance	K53 compliance	100% compliance with K53 and testing manuals to maintain GRADE A		100% compliance with K53 and testing manuals to maintain GRADE A	July-Sep 100% compliance with K53	100% compliance with K53 and testing manuals to maintain GRADE A	Oct-Dec 100% compliance with K53 and testing manual	100% compliance with K53 and testing manuals to maintain GRADE A		100% compliance with K53 and testing manuals to maintain GRADE A		DM: Protection & Emergency Services	
Testing of learners	No. of learners tested	2000 learners tested in 2011/12 FY.	2100 learners to be tested in 2012/13 FY.		525 learners tested	July-Sep 468 learners tested	525 learners tested	Oct-Dec 407 learners tested	525 learners tested		525 learners tested		DM: Protection & Emergency Services	Less number of applicants received
Testing of drivers	No. of drivers tested	1200 drivers tested in 2011/12 FY.	1200 drivers to be tested		300 drivers tested	July-Sep 424 drivers tested	300 drivers tested	Oct-Dec 438 drivers tested	300 drivers tested		300 drivers tested		DM: Protection & Emergency Services	A high number of applicants was received
Testing vehicles for road-worthy	Number of hours taken to test a vehicle.	30 min taken to test a vehicle in 2011/12 FY.	1 hour to be taken to test a vehicle in 2012/13 FY.		3 monthly reports	July-Sep 189 vehicles tested for roadworthy	3 monthly reports	Oct-Dec 148 vehicles tested for roadworthy	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Registration and Licensing of vehicles	Number of hours taken to register and license a vehicle	30 min per transaction taken in 2011/12FY	1 hour per transaction taken in 2012/13 FY		3 monthly reports	July-Sep 3107 vehicles registered and licensed	3 monthly reports	Oct-Dec 2274 vehicles registered and licensed	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Posting of the notification for collection of documents	Number of days taken for notification of collection of documents posted to owners	5 days taken in 2011/12 FY	5 days taken in 2012/13 FY		3 monthly reports	July-Sep 951 notifications posted	3 monthly reports	Oct-Dec 944 notifications posted	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Cash up of licensing revenue	Number of cash-ups in a day	--cash ups in a day	Daily Cash-ups.		3 monthly reports	July-Sep 63 Daily Cash-ups	3 monthly reports	Oct-Dec 60 Daily Cash-ups	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Emergency call outs	Time taken to direct the received call to relevant officials	None	Within 30 minutes		3 monthly reports	July-Sep 399 emergency calls	3 monthly reports	Oct-Dec 545 emergency calls	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Emergency call outs,	No. Of rings per call	6 rings per call in 2011/12	5 rings		3 monthly reports	July-Sep	3 monthly reports	Oct-Dec	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	

Fire-fighting call-outs	Number of minutes taken to respond	30 minutes taken in 2011/12 FY	30 minutes to be taken in 2012/13 FY.		3 monthly reports	July-Sep 21 fire call-outs	3 monthly reports	Oct-Dec 29 fire call-outs	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	
Law enforcement	No. Of hand written fines issued	1200 fines issued in 2011/12 FY	1200 hand written fines to be issued		300 hand written fines to be issued	July-Sep 203 hand written fines issued	300 hand written fines to be issued	Oct-Dec 662 hand written fines issued	300 hand written fines to be issued		300 hand written fines to be issued		DM: Protection & Emergency Services	Shortage of traffic officers
Law enforcement [speed]	No. Of speed images captured	24 00 captured in 2011/12 FY	28 000 speed images captured IN 2012/13 FY		7000 speed images captured	July-Sep 10298 speed image captured	7000 speed images captured	Oct-Dec 10730 speed image captured	7000 speed images captured		7000 speed images captured		DM: Protection & Emergency Services	High number of traffic offenders
Special operations (Road-blocks, Arrive Alive etc.)	Number of special operations	10 Special operations in 2011/12 FY.	10 Special operations in 2012/13 FY.		3 monthly reports	July-Sep 15 special operations conducted	3 monthly reports	Oct-Dec 18 special operations conducted	3 monthly reports		3 monthly reports		DM: Protection & Emergency Services	

PARKS, CEMETERIES AND COMMUNITY SERVICES

IDP OBJECTIVE: IMPROVED ACCESS TO THE SPORT, RECREATIONAL, ART, CULTURAL AND COMMUNITY FACILITIES WITHIN BELA-BELA MUNICIPAL AREA.														
Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 September 2012		Qtr ending 31 December 2012		Qtr ending 31 March 2013		Qtr ending 30 June 2013		Responsible Official	Explanation of Variance
					Proj.	Act.	Proj.	Act.	Proj.	Act.	Proj.	Act.		
Maintenance of municipal parks	Number of parks maintained	Five parks: Moloto Str., RCC, Spa Park & Cnr. Minaar, Pienaarsrivier park, Moffat & Pretoria streets park in 2011/12 FY.	Maintenance of 5 parks		Five parks	July-Sep Maintenance done at all 5 parks	Five parks	Oct-Oct Maintenance done at all 5 parks	Five parks		Five parks		DM: Parks, Cemeteries and Community Services	
Grass cutting in open spaces, parks, sports fields and cemeteries	ha of space of grass cut	50 ha of grass cutting done 8 times in 2011/12 FY.	50 ha of grass cutting done 8 times 2012/13 FY.		50 ha of grass cutting done 2	July-Sep No grass-cutting done as the grass is still small	50 ha of grass cutting done 2	Oct-Dec Cutting of grass done at identified area	50 ha of grass cutting done 2		50 ha of grass cutting done 2		DM: Parks, Cemeteries and Community Services	
Pruning of trees along streets, open spaces, parks, sports fields and cemeteries.	ha of trees pruned	100 ha of space Pruning of trees 4 times per year in streets, open spaces, parks, sports fields and cemeteries in 2011/12 FY	100 ha of space Pruning of trees 4 times per year in streets, open spaces, parks, sports fields and		100 ha of space Pruning of trees once per year in streets, open spaces, parks, sports fields and	July-Sep Pruning of trees done in all identified areas	100 ha of space Pruning of trees once per year in streets, open spaces, parks, sports fields and	Oct-Dec Pruning of trees done at identified areas	100 ha of space Pruning of trees once per year in streets, open spaces, parks, sports fields and		100 ha of space Pruning of trees once per year in streets, open spaces, parks, sports fields and		DM: Parks, Cemeteries and Community Services	

			cemeteries in 2012/13 FY.		cemeteries.		cemeteries.		cemeteries.		cemeteries.			
Provision of graves	Number of reports for graves booked and provided	12x monthly reports in 2011/12	12 monthly Quarterly reports		3 monthly reports	July-Sep 102 graves provided as per booking	3 monthly reports	Oct-Dec 95 graves provided	3 monthly reports		3 monthly reports		DM: Parks, Cemeteries and Community Services	
Maintenance of sports field	Number of sports fields	10: SUNFA, Moloto Street, Khabele (2), Leseding, Tsakane, Bela-Bela High, Ext 6, Masakhane & P/rivier	maintenance of 10 sports fields		maintenance of 10 sports fields	July-Sep Maintenance done at all Municipal sport fields	maintenance of 10 sports fields	Oct-Dec Maintenance done at all Sport Fields	maintenance of 10 sports fields		maintenance of 10 sports fields		DM: Parks, Cemeteries and Community Services	
Maintaining potted plants and flower beddings in town	Number of occasions of maintenance of potted plants and beddings	Potted plants and beddings in Chris Hani Drive/ Junction of Potgieter & Sutter maintained.	Once a Week service		100% Weekly Service	July-Sep Potted plant and flower beddings in town maintained	100% Weekly Service	Oct-Dec Potted plant and flower beddings in town maintained	100% Weekly Service		100% Weekly Service		DM: Parks, Cemeteries and Community Services	
Cleaning the community halls	Number of community halls cleaned	4: Halls in Jinnah Park, Township, Pienaarsrivier and Spa Park	4 community halls		Cleaning of 4 community halls	July-Sep 4 community Halls cleaned	Cleaning of 4 community halls	Oct-Dec 4 community Halls cleaned	Cleaning of 4 community halls		Cleaning of 4 community halls		DM: Parks, Cemeteries and Community Services	
Attendance of complaints & queries to sectional services	Time taken to respond to complaints and queries	Fallen Trees (24 hrs) Pruning of trees and grass (5 days)	Fallen Trees (24 hrs) Pruning of trees and grass (5 days)		attendance of all the complaints & queries received	July-Sep All received Complaints attended to	attendance of all the complaints & queries received	Oct-Dec All received Complaints attended to	attendance of all the complaints & queries received		attendance of all the complaints & queries received		DM: Parks, Cemeteries and Community Services	

WASTE MANAGEMENT AND CLEANSING SERVICES

IDP OBJECTIVE: IMPROVED ACCESS TO SAFE AND HEALTHY ENVIRONMENT FOR THE RESIDENTS OF BELA BELA.														
INDICATOR	UNIT OF MEASUREMENT	BASELINE	Annual target	Revised target	Qtr ending 30 September 2012		Qtr ending 31 December 2012		Qtr ending 31 March 2013		Qtr ending 30 June 2013		Responsible Official	Explanation of Variance
					Proj.	Act.	Proj.	Act.	Proj.	Act.	Proj.	Act.		
Rendering refuse removal and attending to complains	Number of refuse collections per household & CBD	Weekly collections at the following areas in 2011/12 fy: Pienaarsriver, Raduim, Spa Park, Jinna Park, Town and Township, Ext 8, Radium/Masakhane. Twice in a week in the CBD in 2011/12.	Once a week service per household in the following areas in 2012/13: Pienaarsriver, Raduim, Spa Park, Jinna Park, Town and Township, Ext 8, Radium/Masakhane. Twice in a week in the CBD in 2012/13.		Once a week per household Twice a week in the CBD	July-Sep Refuse removed once a week as scheduled. All received complaints were attended to.	Once a week per household Twice a week in the CBD	Oct-Dec Refuse removed once a week as scheduled. All received complaints were attended to.	Once a week per household Twice a week in the CBD		Once a week per household Twice a week in the CBD		DM: Waste Management & Cleansing Services	
Street Cleansing Services in the CBD and entrances.	Number of days for provision of street cleansing service	6 days a week in 2011/12 FY.	6 days a week in 2012/13 FY.		72 days	July-Sep Street cleansing done in the CBD and entrances	72 days	Oct-Dec Street cleansing done in the CBD and entrances	72 days		72 days		DM: Waste Management & Cleansing Services	
Removal of bulk containers	Number of collections of bulk containers	Twice a week in 2011/12 FY.	Twice a week in 2012/13 FY.		Twice a week	July-Sep Bulk containers removed twice a week	Twice a week	Oct-Dec Bulk containers removed twice a week	Twice a week		Twice a week		DM: Waste Management & Cleansing Services	
Clearing illegal refuse dumps	Number of occasions to clear illegal refuse dump.	Twice a month in 2011/12 FY.	Twice a month in 2012/13 FY.		Quarterly Report	July-Sep Illegal dumps cleared twice a month	Quarterly Report	Oct-Dec Illegal dumps cleared twice a month	Quarterly Report		Quarterly Report		DM: Waste Management & Cleansing Services	
Monitoring of landfill site	% of compliance with prescribed standards	In compliance with the Landfill licence.	100% compliance with prescribed standards		Quarterly Report	July-Sep Landfill site monitored	Quarterly Report	Oct-Dec Landfill site monitored	Quarterly Report		Quarterly Report		DM: Waste Management & Cleansing Services	

KPA 2: BASIC SERVICE DELIVERY

	Cleaning and awareness campaigns	Number of campaigns to be held	8 campaigns held in 2011/2012 FY	8 Campaigns to be held in 2012/2013 FY		2 Campaigns	July-Sep 2 cleaning campaign held	2 Campaigns	Oct-Dec 2 cleaning campaigns held	2 Campaigns		2 Campaigns		DM: Waste Management & Cleansing Services	
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PLANNING & ECONOMIC DEVELOPMENT

TOWN PLANNING

NO	INDICATOR	2 nd QUARTER TARGET	ACTUAL	EXPLANATION OF VARIANCE
01	PROCESSED BUILDING PLANS	100% processing of building plans (Within 30 days)	28 Building plans received, 17 plans approved, total square-meters is 4965,83 m ² , total fee R26'209-69 and total valuation of R22'346'235.00	-PLAN NUMBER 4609,4610 CIRCULATED FOR COMMENTS.
02	TO INSPECT	100% Processing of Occupational Certificates (Within 14 days)	- 2 Business building site visited -2 Schools visited - 1 Municipal building (Testing Station) - 6 Sites visited for trench inspection (RDP) -11 Sites visited for slab inspection (RDP) -26 Sites visited for wallplate inspection(RDP) -45 Sites visited for roof inspection (RDP) -3 sites for trench inspection -1 site visited for superstructure - 12 building sites for Roofing Inspection -1 site visited for final inspection - 5 Notices issued for illegal building - 11 Occupation certificate issued - 10 sites for drainage inspections	
03	PROCESSING APPLICATIONS FOR REZONING APPLICATIONS	100% processing within 90 days	1 application for Rezoning on Portion 53 (a portion of portion 10) of the farm Bospoort 450 K.R from Agricultural to Special was finalized	Application approved in October 2012.
04	PROCESSING APPLICATIONS WRITTEN/SPECIAL CONSENT USE.	100% processing within 60 days	9 applications for Written Consent received in this Quarter. <i>Erf 101 Spa Park</i> 1 application was from the owner of erf 101 Spa Park applying for Written	

NO	INDICATOR	2 nd QUARTER TARGET	ACTUAL	EXPLANATION OF VARIANCE
			<p>Consent in terms of Clause 22 of the Scheme to legitimize the existing tavern was received and currently circulating for departmental comments.</p> <p><i>Erf 177 Masakhane</i></p> <p>Another application was from the occupant of erf 177 Masakhane also applying for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing tavern was received and currently circulating for departmental comments.</p> <p>7 Applications for Written Consent in terms of Clause 22 of the Scheme received in previous months were processed, namely:</p> <ul style="list-style-type: none"> • <i>Plot 88 Kromdraai 560 KQ</i> Application was lodged in terms of Clause 22 of the Scheme to acquire temporary rights to operate a Rural General Dealer on Plot 88 of the Farm Kromdraai 560 K.Q. • <i>Erf 6864 Bela-Bela</i> Applicant was lodged for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing tuck shop on the above mentioned property. Report was compiled and finalized. • <i>5611 Bela-Bela</i> The applicant applied for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing tuck shop on the above mentioned property. Report was compiled and finalized. • <i>172 Masakhane</i> The applicant applied for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing tuck shop on the above mentioned property. Report was compiled and finalized. • <i>663 Ronderfontein</i> Application for Special Consent in terms of Clause 21 of The Scheme for a Telecommunication Mast was lodged. • <i>232 Warmbaths</i> Application for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing embroidery business was processed in this quarter. • <i>01 Masakhane</i> Application for Written Consent in terms of Clause 22 of the Scheme to legitimize the existing tuck shop was processed in this quarter. 	<p>Applicant was issued with acknowledgement letter. The Town Planning Office awaits the submission of outstanding documents (Site Development Plan, Title Deeds) from the applicant before the application can be processed.</p> <p>Application awaits the decision of Councilors during a Sub Committee meeting scheduled to be held in January.</p> <p>Application awaits the decision of Councilors during a Sub Committee meeting scheduled to be held in January.</p> <p>Application approved.</p>

NO	INDICATOR	2 nd QUARTER TARGET	ACTUAL	EXPLANATION OF VARIANCE
				Application awaits the decision of Councilors during a Sub Committee meeting scheduled to be held in January.
05	APPLICATION FOR CLOSURE OF PARK AND STREET		No application received	
06	APPLICATION FOR TOWNSHIP ESTABLISHMENT	100% processing of application within 90 days.	1 application for Township Establishment on portion of the remainder of the farm Roodekuil 496 K.R for the proposed Bela-Bela Extension 10 was received and processed in this quarter.	
07	APPLICATION FOR DEVELOPMENT /LEASE/PURCHASE OF MUNICIPAL LAND	100% processing of application to Council within 60 days - if land is available for consideration.	26 applications received	
08	ZONING CERTIFICATE ISSUED		No zoning certificates were issued	
09	PROCESSING APPLICATIONS FOR SUBDIVISION AND CONSOLIDATION		1 application for subdivision of Plot 68 Noodhulp 492 K.R was received and processed in this quarter.	
10	PROCESSING OF BUILDING LINE RELAXATION	100% processing of applications.	4 applications received for Erf 917 Pienaarsrivier, 214 Bela-Bela and Erf 60 Hostel View and Erf 546 Pienaarsrivier	1 application for Erf 546 Pienaarsrivier was approved on the 12 th day of December 2012.

LOCAL ECONOMIC DEVELOPMENT

IDP OBJECTIVES: TO CREATE A CLIMATE CONDUCIVE TO LOCAL ECONOMIC DEVELOPMENT, REDUCE THE LEVEL OF UNEMPLOYMENT BY 50% BY 2014 AND TO ENSURE THAT THE LOCAL ECONOMY GROWS AT A RATE OF 5 % PER ANNUM.														
Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending 31 Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Promotion and Marketing of Tourism	Number of Meetings and Initiatives to promote tourism and market the municipality.	Sound relationship with Bela-Bela Tourism Association and Business Sector.	Development of Tourism booklets		<i>Development of Specifications for the booklet and updating of the information.</i>		On the 31 st August 2012 a meeting was held with Limpopo Tourism Agency, CTA, Small Business Association, Bela Bela Business Chamber and WDM to develop specifications and updating of the existing Bela Bela Tourism Booklet	2000 Tourism Booklets printed.	1.1. 2000 Tourism booklets printed. 1.2. District Tourism Development Forum was held at Thabazimbi on the 20 th November 2012 to discuss tourism projects to be implemented during 2012/13 financial year.	-		-	LED OFFICER/DM LED	
Promotion and Marketing of Tourism	Meetings and Initiatives to promote tourism and market the municipality.	Relationship with Bela-Bela Tourism Association. Hosted Triathlon Sporting Event in 2011/12	Support Triathlon Sporting Event.		Triathlon Sporting Event		2.1. On the 19 th July 2012 a preparatory meeting was held at Forever Resort to discuss the planning of the upcoming Triathlon Event to be held on the 25 th August 2012 . SMEs will be afforded an opportunity to trade at a demarcated area next the municipal building during this event. 2.2. A successful Triathlon Sporting Event was held on the 25 th August 2012 at Forever Resort and the event was televised live on Supersport 1. Detailed report will be submitted	-		-		-	LED OFFICER/DM LED	
Promotion and Marketing of Tourism	Meetings and Initiatives to promote tourism and market the	Hosted the Launch of Caribbean Mas Feeva in 2011/12	Hosting of Caribbean Mas Feeva (Carnival Festival)		Establishment of Steering Committee and preparation for the Festival.		3.1. Meeting was held on the 30 th July 2012 to discuss about workshop that will be taking place in August	Caribbean Mas Feeva	3.1. Steering committee for the project has been established and several meetings were			-	LED OFFICER/DM LED	

KPA 3: LOCAL ECONOMIC DEVELOPMENT

	municipality.					<p>2012 with the steering committee.</p> <p>3.2. On the 29th September CMF steering committee was established.</p>		<p>held with different partners (i.e. private sector and government institutions).</p> <p>3.2. Sponsorship documents have been circulated to various local businesses and Essential Marketing has been instrumental in ensuring that the event is well marketed.</p> <p>3.3. All Local media institutions committed to market the event on their weekly edition till the event takes place.</p> <p>3.4. On the 26th November 2012 a breakfast business session was held at Sandton between representatives from Trinidad and Tobago and representatives from Bela Bela Local Municipality with the intension enhancing trading relations and business opportunities among local and international businesses.</p> <p>3.5. Mas Feeva Event took place on the 1 December 2012. Detailed Report will be submitted.</p>						
SMMEs Development and Business Support	Number of Consultation Meetings and Report backs.	12 x Quarterly meetings held in 2011/2	12x Quarterly meetings and reports		3	<p>6 meetings held:</p> <p>4.1. On the 10th July 2012 attended a meeting at Waterberg District Municipality whereby SEDA made a presentation that is</p>	3	<p>5 meetings held:</p> <p>4.1. A successful Y-Age Information sharing session was held on the 09th October 2012 at Bela Bela Community Hall</p>	3		3		LED OFFICER/DM LED	

							<p>aimed at empowering emerging farmers on skills development, applying for funding etc all municipalities were requested to submit data base of their farmers.</p> <p>SEDA is also planning on having District Emerging Farmers Day and present the program to them.</p> <p>4.2. Meeting was held on the 05th July 2012 with Road Agency Limpopo (RAL) Senior officials to discuss management of informal trading on RAL road reserves and outdoor advertising controls.</p> <p>4.3. On the 24 July 2012 2nd Stakeholders Consultative Session on the Draft Informal Trading Policy to report on inputs/comments made during public participation processes and afford them last chance to input/comment before the draft can be submitted to council for adoption.</p> <p>4.4. A meeting was held with SAPS Bela Bela and business reps on the 24th July 2012 whereby SAPS indicated challenges with tuck shops that open for business until very late and thus subjecting themselves to robbery. SAPS further indicated that they received directives from Provincial office</p>		<p>and it highly recommended that information sharing of this nature be done on a quarterly basis and more 40 people (youth) attended</p> <p>4.2. Attended the first official meeting of the newly elected committee of the Commercial Business Chamber on the 09th October 2012 and 1 municipal official was co opted board member of Bela Bela Business Chamber a move intended to strengthen working relations between local government and the Business community.</p> <p>4.3. Attended a Provincial stakeholders engagement meeting on the National Informal Business Development strategy on the 16th November 2012 in Polokwane.</p> <p>4.4. Meeting was held with Dept of Agriculture, Dept of Agriculture and Farmers in Rust De Winter on the 13 December 2012 to discuss the possibility of public works making available a disused school in Rust De Winter for establishing a satellite office by Dept of Agric which will be used to service the local farmers because the</p>							
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							<p>close tuck shops that do not have business licenses.</p> <p>4.5. Expo was held from the 21-23 September 2012 at Mbizi Caravan Lodge with the aim of promoting outdoor camping. Locals, National and international exhibitors were invited to showcase their camping products and accessories and the event was broadcasted on KykNet Buite-Ekspo on Saturday the 22nd September 2012. Local SMMEs and arts and crafters were also invited.</p> <p>4.6. A session was held on the 26th with the Department of Home Affairs and Labour in order to verify the status of the foreigners who applied for hawkers trading permits.</p>	<p>offices at Towoomba are too far to access.</p> <p>4.5. A meeting was held on the 13 December 2012 with Department of Agriculture (Veterinary Division), Rust De Winter Farmers @ Rust De Winter in order to assist local farmers with fencing, the first phase will commence in January 2013.</p>							
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							<p>building phase but employed parents will be prioritized for work opportunities. Phase 03 will be demolishing and building new classrooms.</p> <p>8.4. Building of 08 Classrooms in Khabele Primary School (Phase 02) the project has created 05 work opportunities for local parents since its in the demolishing process. The service provider is currently utilizing machinery but it anticipated that the project will create more than 20 work opportunities for local resident during the actual building of classrooms. The next phase will be building Admin Block and Nutritional Centre and the project is for 08 months.</p>								
Establishment, Monitoring and Evaluation of Co – operatives	Number of co-operatives established. Number of evaluation meetings held.	1 co-operative established in 2011/12 8 evaluation meetings held in 2011/12	1 co-operative to be established 4 evaluation meetings and 4 Reports		Establishment of 1 co-operative 1 meeting and report	<p>3x Cooperatives were established:</p> <ul style="list-style-type: none"> - Bela leather value Manufacturing(4 women 1 man) - Bela Bela fresh fruit & Veg(4 men 1 female) - Tetembumo Chix Agricultural Coop(3 men 2 females) <p>A plenary meeting was held with LIBSA & SEDA on the 13th July 2012 to workshop community of Rapotokwane on Cooperatives in August 2012. Dept of Rural Development and DTI to be invited and make presentation on their</p>	1 meeting and report	9.1. No meeting was held.	1 meeting and report	1 meeting and report			LED OFFICER		

								products											
								<p>9.1. On the 23rd August 2012 a successful</p> <p>9.2. Farmers conference was held in Modimolle funded by SEDA and WDM and all farming Co-ops in the District were invited and the event was opened by the Executive Mayor and the Waterberg Mayoral committee.</p>											

IDP/PMS

KPA 4: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	IDP OBJECTIVE: TO CREATE A PROPERLY UPGRADED AND FUNCTIONAL WORKPLACE FOR MUNICIPAL STAFF AND CLLRS TO WORK IN AND TO PERFORM LOCAL GOVERNMENT SERVICE DELIVERY FUNCTIONS EFFICIENTLY AND EFFECTIVELY										Responsible Official	Explanation of Variance
	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 31 December 2012						
						Proj	Act					
	IDP Review for 2013/ 14.	Adopted IDP for 2013/14	Operational (Adopted IDP for 2012/13)	Adopted reviewed IDP for 2013/14		Adoption of the 2013/14 IDP Process Plan	2013/14 IDP Process Plan was duly approved by EC on the 28 th August 2012 and advertised on newspapers and municipal website.				Divisional Manager IDP	The 2012/13 IDP process plan schedule is behind. The Unit is planning to cluster the Analysis and Strategies' phase for the 1 st Rep Forum to be held on the 18 January 2013.
	Municipal Turn-Around Strategy	Number of Municipal Turn-Around Strategy Progress Reports submitted	4 Quarterly Progress Reports Submitted to COGHSTA in 2011/12	4 Quarterly Progress Reports Submitted to LG & H		1	Submitted				Divisional Manager IDP	

CORPORATE SERVICES

HUMAN RESOURCE

	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		Responsible Official	Explanation of Variance
						Proj	Act	Proj	Act		
KPI 4: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	Review of the 2012/13 Organisational structure	Reviewed 2012/13 Organisational structure	2011/12 Organisational Structure	Approved reviewed 2012/13 Organisational structure		-	-	Receipt of in-put from stakeholders	No inputs received	DM: HR	
	Recruitment of personnel	No of positions filled	3 out of 37 positions filled in 2011/12	49 of vacant position to be filled		-	-	Number of officials appointed	6 new appointments and one upgrade	HR Officer	
	Consultative Platform for Occupational Health & Safety.	Number of Meetings	4 Meetings.	4 meetings		1	1	1	1	Occupational Health & Safety Officer	
	Implementation of Employment Equity Plan	Reviewed Employment Equity Plan	% of people from employment equity target groups employed in the financial year	30% of members from designated groups employed.		-	-	15% of 49 vacant posts	2% of the vacant positions filled with employment equity	HR Officer	
	Capacity building and training	Reviewed Workplace Skills Plan	Annual Submission	Approved Workplace Skills Plan signed and submitted to LGSETA and		50% skills auditing	50% skills auditing	50% skills auditing	50% skills auditing	Skills Development Facilitator	

				Council							
	Human Resource Related Policies	Number of policies formulated	Three out of four submitted Human Resource Policies (Attendance & Punctuality, Incapacity due to ill-health, Private Work & Declaration Policy)	Four policies in place (Long Service)		1 Policy Drafted and Submitted for approval	1	1 Policy Drafted and Submitted for approval	1 policy for medical surveillance	DM: HR	
	Annual Training Report	Number of employees trained	of employees trained 2011/12	As reflected in the WSP 507 employees, councillors and ward committee members.		20% of the planned 507 implemented	15% of the planned 507 implemented	30% of the planned 507 implemented	25% of the planned training implemented	Skills Development Facilitator	
	Local Labour Forum	Number of meeting of the Local Labour Forum	3 ordinary LLF meetings undertaken 2011/12	4 ordinary LLF Meeting		1	1	1	1 special meeting held	Labour Relations Officer	
	Ensure that there is a fair and equitable system of progressive discipline	Number of misconduct cases attended to within statutory timeframe (3 months)	7 misconduct cases attended to.	100% of misconduct cases attended to within 3 months per quarter		% of misconduct cases attended to	none	% of misconduct cases attended to	0.1% of misconduct case reported attended	Labour Relations Officer	

	Ensure that there is fair and equitable system to deal with grievances	Number of grievance attended and resolved to within statutory timeframe (3 months)	One	100% of grievance attended and resolved to within 3 months per quarter		% of grievance attended and resolved to within 3 months	None	% of grievance attended and resolved to within 3 months	None	Labour Relations Officer	
	Employee Wellness Programme	No of sessions on Employee Wellness Programme	3 awareness campaigns held	4 sessions on Employee Wellness Programme		1	None	1	None	DM : HR	One session was scheduled for December 2012 but postponed to the 8 February 2012 due to audit the
	Performance Assessment	Number of performance reviews/assessment	2 performance reviews/assessment conducted	2 performance reviews/assessment conducted		-	-	1 assessment session Mid-year performance review	1 performance evaluation done for 2010/11	DM: HR	
		Cascaded OPMS to the middle management	Draft OPMS in place	Functional Cascaded OPMS to the middle management		Consultation with relevant stakeholders	-	Awareness workshop Performance plans for post level 1 -6	None		Slow progress workshop has been arranged with the service provider.

INFORMATION TECHNOLOGY (IT)

KPA 4: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	IDP OBJECTIVE: TO CREATE A PROPERLY UPGRADED AND FUNCTIONAL WORKPLACE FOR MUNICIPAL STAFF AND CLLRS TO WORK IN, AND TO PERFORM LOCAL GOVERNMENT SERVICE DELIVERY FUNCTIONS EFFICIENTLY AND EFFECTIVELY														
	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance
						Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Installation of New Telephone System	Switch to VoIP (Voice over Internet Protocol) telephony.	Outdated and unreliable telephone (PABX) system	Fully functional IP telephone system			Acquisition of partners/providers	Process for acquisition of partners/providers is complete.	Procurement and installation of VoIP system	Upgrading of Telkom Data line is complete. Progress for Router upgrade is underway.	Training, manage service and support		Unified Communications	Divisional Manager: Information Management	completed	
Liaison with Service providers rendering IT Services.	Number of reports processed from service providers	4x quarterly reports submitted from only 3 service providers	4x quarterly reports submitted from 4 service providers			1x quarterly reports submitted from 4 service providers	1x quarterly reports submitted from all service providers rendering IT services.	1x quarterly reports submitted from 4 service providers	1x quarterly reports submitted from all service providers rendering IT services	1x quarterly reports submitted from 4 service providers		1x quarterly reports submitted from 4 service providers	IT Technicians		
Supervision of Records Office and Auxiliary services activities	Number of quarterly reports submitted	4x Quarterly reports submitted in 2011/12	4x quarterly reports submitted			1x quarterly reports submitted	1 report was submitted For 1 st quarter.	1x quarterly reports submitted	1 report was submitted For 2 nd quarter.	1x quarterly reports submitted		1x quarterly reports submitted	Records Clerk		
Purchasing of scanners (Equipments for Records Management)	Number of scanners	No scanners in place for Records Management	2 scanners purchased			2 scanners purchased	Process for purchasing of two (2) scanners is complete.						Divisional Manager: Information Management	Completed	

LEGAL AND COUNCIL ADMINISTRATION

KPA 4: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	IDP OBJECTIVE: TO CREATE A PROPERLY UPGRADED AND FUNCTIONAL WORKPLACE FOR MUNICIPAL STAFF AND CLLRS TO WORK IN, AND TO PERFORM LOCAL GOVERNMENT SERVICE DELIVERY														
	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 12		QTR Ending Mar 13		QTR Ending 30 Jun 13		Responsible Official	Explanation of Variance
						Proj	Act	Proj	Act	Proj	Act	Proj	Act		
	Compilation and delivery of MC agendas	Number of MC agendas completed	4 Ordinary Council meeting	4 Ordinary Council Agendas (1 per quarter)		1	0	1	-	1		1		Divisional Manager: Administration & Legal services	
	Compilation and delivery of EC and Sub-Committee agendas	Number of EC and Sub-Committee agendas completed	<i>1 EC meeting per month</i>	12 Ordinary EC Meeting Agendas 36 Sub-Committee Meeting Agendas		3	3	3	1	3		3		Divisional Manager: Administration & Legal services	
	Provision of secretarial support to EC/MC & Sub-Committee minutes	Number of EC/MC & Sub-Committee minutes completed	<i>All proceedings be recorded</i>	16 EC/MC Meetings 36 Sub-Committee Meetings		4		4		4		4		Divisional Manager: Administration & Legal services	
	Manage and process resolution Management system of the Municipality	Number of resolution processed for EC and Municipal Council.	<i>Legal requirement - recording of resolution for distribution and implementation</i>	16 batches of Resolutions		4	4	4	24	4		4		Divisional Manager: Administration & Legal services	

KPA 4: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	IDP OBJECTIVE: TO CREATE A PROPERLY UPGRADED AND FUNCTIONAL WORKPLACE FOR MUNICIPAL STAFF AND CLLRS TO WORK IN, AND TO PERFORM LOCAL GOVERNMENT SERVICE DELIVERY														
	Indicator	Unit of Measurement	Baseline	Annual Target	Revised Target	QTR Ending 30 Sept 12		QTR Ending 31 Dec 11		QTR Ending 12 Mar		QTR Ending 30 Jun 12		Responsible Official	Explanation of Variance
						Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Transfer of properties	Number of properties successfully transferred	<i>3 months per instruction in 2011/12 (6 instructions issued)</i>	Successful transfer of all properly completed applications		All applications processed during the quarter	-	All applications processed during the quarter	-	All applications processed during the quarter		All applications processed during the quarter		Divisional Manager: Administration & Legal services		
Litigation Matters	Number of cases pending	<i>1 case pending</i>	All cases to be processed as received during the quarter		Progress report	-	Progress report	-	Progress report		Progress report		Divisional Manager: Administration & Legal services & Labour Relation Officer		
Updating of by-laws of the municipality	Number of by-laws to be passed by council during the year	4 new by-law promulgated	4 new by-laws to be promulgated.		1	-	1	-	1		1		Divisional Manager: Administration & Legal services		
Perusal of contracts	Number of minutes to peruse a page on the contract.	<i>2 weeks to process a contract.</i>	120 minutes to peruse a page on the contract.			-							Divisional Manager: Administration & Legal services		

BUDGET & TREASURY

IDP OBJECTIVES: TO MANAGE AND USE THE PUBLIC FUNDS IN AN EFFICIENT AND ACCOUNTABLE MANNER.

Indicator	Unit of measurement	Baseline	Annual target	Revised target	Qtr ending 30 Sept 12		Qtr ending 31 Dec 12		Qtr ending 31 Mar 13		Qtr ending 30 Jun 13		Responsible Official	Explanation of variance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act		
					Submission of Annual Financial Statement to the Office of the Auditor General	Timeous submission of Annual Financial Statements submitted to Office of the Auditor General.	Compliance with sec 126 MFMA	Submission of Annual Financial Statements to the AG by the 31 August 2012.		Submission of the Annual Financial Statements to the AG	NOT DONE (31/10/2012)	Submission of the Annual Financial Statements to the AG		
Submission of signed monthly and quarterly reports to relevant stakeholders (Mayor & PT).	Timeous submission of monthly and quarterly reports In terms of MFMA and DORA monthly by the 10 th working day.	Compliance with sect 71 & 72 of MFMA	Signed Monthly reports submitted to Mayor & PT by the 10th working day of each month 12 monthly reports 4 quarterly reports		3 monthly & 1 Quarterly reports submitted to Mayor & PT timeous	DONE	3 monthly & 1 Quarterly reports submitted to NT & PT timeous	DONE	3 monthly & 1 Quarterly reports submitted to NT & PT timeous	3 monthly & 1 Quarterly reports submitted to NT & PT timeous			DM: BUDGET	
Submission of quarterly reports to Audit Committee.	Number of reports submitted.	4 reports submitted in 2011/12 FY.	4 Reports to be submitted in 2011/12.		1	NOT DONE 17/10/2012	1	NOT DONE	1		1			
Compilation of the Budget	Budget compiled in terms of MFMA and GAMAP requirements	Compliance with chapter 4 of MFMA.	Budget tabled by 31 March 2013 and to be adopted by the 31 May 2013.		Tabling of budget process plan	DONE	-		Submission by Departments for budget adjustment and Budget Adjustment be tabled to council and approved.		Final Budget be approved and adopted		DM:BUDGET	

KPI 5: MUNICIPAL FINANCIAL VIABILITY

Cash Flow Management	Monthly bank reconciliation.	12 Monthly bank reconciliation done in 2011/12	12 Monthly bank reconciliations		Monthly reports submitted to the committees of Council	DONE	Monthly reports submitted to the committees of Council	DONE	Monthly reports submitted to the committees of Council		Monthly reports submitted to the committees of Council		DM: BUDGET	
Investment Management	Compile an updated Investment register	2011/12 Investment Register.	Updated 2012/13 Investment Register compiled.		Quarterly update of the register	DONE	Quarterly update of the register	DONE	Quarterly update of the register		Quarterly update of the register		DM: BUDGET	
Grant Register	Compile an updated Grant Register	2011/12 Grant Register	Updated 2012/13 Grant Register Compiled.		Quarterly update of the register	DONE	Quarterly update of the register	DONE	Quarterly update of the register		Quarterly update of the register		DM: BUDGET	
Asset Management	Safe keeping and recording of assets	2011/12 fixed asset register	Updated 2012/13 fixed asset register.		Monthly Reconciliation of GL & FAR. Quarterly Reports. Quarterly update of insurance portfolio.	DONE	Monthly Reconciliation of GL & FAR. Quarterly Reports. Quarterly update of insurance portfolio.	NOT DONE	Monthly Reconciliation of GL & FAR. Quarterly Reports Bar-coding and asset verification. Quarterly update of insurance portfolio.		Monthly Reconciliation of GL & FAR. Quarterly Reports Quarterly update of insurance portfolio.		DM: BUDGET	
Unbundling of Infrastructure Asset	Updated fixed asset register which includes the value and location of infrastructure assets.	Compliance with GRAP	Fully GRAP Compliant Asset Register.		Complete Updated Register.	NOT DONE	Complete Updated Register	DONE					DM: BUDGET	

Creditors	Number of days taken to pay creditors.	Compliance with sec 65 MFMA	All Creditors paid within 30 days from date of receipt of invoice.		Quarterly reports on outstanding creditors list.	NOT DONE	Quarterly reports on outstanding creditors list	82.17% WITHIN 30 DAYS	Quarterly reports on outstanding creditors list		Quarterly reports on outstanding creditors list		DM:EXPENDITURE
Salaries	Monthly payment of salaries	Conditions of service agreement	All employees paid by the 25 th of each month.		3 Monthly salary run.		3 Monthly salary run.	DONE	3 Monthly salary run.		3 Monthly salary run.		DM:EXPENDITURE
Capital Projects	Budget of approved Capital Projects	R25,524,800 in 2011/12 FY	R26,741,937 expenditure in 2012/13 FY (4X quarterly reports)		1	DONE 6%	1	DONE 23%	1		1		DM:EXPENDITURE
VAT	Timeous submission of VAT 201 return	Compliance with VAT Act.	12 Monthly VAT 201 returns submitted.		3 monthly VAT 201 Return	JULY,AUG SUBMITTED SEP DUE OCT	3 monthly VAT 201 Return	OCT,NOV 2012 SUBMITTED DEC DUE JAN	3 monthly VAT 201 Return		3 monthly VAT 201 Return		DM:EXPENDITURE
Implementation of Supply Chain management Policy	<p>1. Time taken to compile and approve specifications.</p> <p>2. Time taken to source quotations/bids.</p> <p>3. Time taken to go through acquisition process.</p>	Compliance with MFMA , SCM Policy and Treasury Regulations	<p>1. 14 days taken to compile and approve specifications for Projects between R30 000 – R200 000 and 1 month for projects above R200 000.</p> <p>2. 3 days taken to source quotations below R30 000 and above R30 000 – R200 000 7 days to be taken. 14 – 30 days for above R200 000.</p> <p>3. 2 days to be taken for quotations below R30</p>		Progress report	DONE	Progress report	DONE	Progress report		Progress report		CFO

			000. 14 days to be taken for bids.											
Reduction of outstanding debt	% of outstanding debt reduced	R 98 million	38% reduction			NOT DONE APPOINTMENT OF DEBT SECTION PERSONEL		23%INCREASE (R 121m)			10% reduction		DM: REVENUE	
Payment rate on current account	Total payments/Total levied Monthly	Average of 85% collection for 2011/12 FY	Maximum collection of current account (90%)		Maximum collection of current account (90%)	65% CURRENT ACCOUNT	Maximum collection of current account (90%)	60% CURRENT ACCOUNT	Maximum collection of current account (90%)		Maximum collection of current account (90%)		DM: REVENUE	
Updating of the Financial System with new developments/properties	Balanced valuation roll	90% of Properties Updated	100% of Properties updated		Quarterly progress reports	NEW VALUATION ROLL 2012- 2016	Quarterly progress reports	NOT FINALISED(LLEGAL PROCESS)	Quarterly progress reports		Quarterly progress reports		DM: REVENUE	
Facilitate AG and management interaction during the Annual Audit/external audit	Number of steering committee meetings.	12 Steering committee meetings held during 2011/12 FY.	12 Steering Committee meetings to be held		8		4						CFO	
Review of property rates policy; credit control and debt collection policy; Asset management policy; Indigent Policy; Tariff Policy	Policies approved by council	All policies approved by 31/5/2013	All budgeted policies approved			2		4			All policies approved by 31/5/2013		CFO	

4 PROGRESS ON THE IMPLEMENTATION OF THE CAPITAL PROGRAM 2012/13

MIG FUNDED PROJECTS:

During the end of August 2012, the Municipality requested approval from National Treasury for the roll-over of **R 5 125 000.00** from the 2011/2012 allocation to the 2012/2013 financial year.

In our request we had indicated that the full 2011/2012 allocation was committed and that all projects were under construction.

Despite the above said National treasury denied our request and the municipality had to pay back the amount of **R5 125 000.00**.

The amount allocated for 2011/2012 was **R 15 519 000.00** of which we had to pay back **R 5 125 000.00**

The actual revised allocation for 2011/2012 was thus **R 10 394 000.00**

At the end of December 2012 our expenditure on 2011/2012 projects was **R 15 070 362.00** that represents a **R 4 676 362.00** over expenditure

Suppose that this over expenditure shall be financed from the 2012/2013 allocation which is **R18 824 000.00**

Based on the above said our expenditure on 2012/2013 allocation is:

Total allocation		R 18 824 000.00	
Less: 2011/2012 over expenditure	R 4 676 362.00		
Less: expenditure on 2012/2013 projects	R 6 157 849.00		
Less: Payments on X9 from own sources	<u>R 1 401 762.00</u>	<u>R 12 235 973.00</u>	
Balance available		R 6 588 027.00	

Our actual expenditure on 2012/2013 allocation is already 65%

The available amount of R 6 735 751.00 will most probably be exhausted by the end of March 2013.

The current status of our projects is as follows:

PROJECT	BUDGET	EXPENDITURE	OUTSTANDING	STATUS
2011/2012				
Storm water phase 2	R 1 140 000	R 1 002 367	R 137 633	Construction
Gravelling of streets	R 2 280 000	R 1 705 249	R 574 751	Construction
2012/2013				
Testing Ground	R 6 902 600	R 3 716 643	R 3 185 957	Construction
Road paving Ph 3	R 3 618 942	R 3 441 121	R 177 821	Construction
Bulk services X9	R 5 558 457	R 1 401 762	R 4 156 695	Contractor appointed but not on site yet
Moloto street sport Stadium	R 2 024 000	R 152 076	R 1 871 924	Tender evaluation stage
PMU	R 935 392	R 448 162	R 487 230	ongoing
TOTAL	R 22 459 391	R 11 867 380	R 10 592 011	

From the table above it is evident that in order for us to implement and complete all our projects, that are currently committed, we will need R 10 592 011.00. this suggest that capital expenditure must be scaled down to the available funding in the adjustments budget.

According to PMU calculations there must be an amount of **R 5 330 456** in the MIG account.
 Subtract the amount of **R1 401 762** already paid on Bulk services X9 the remaining balance must be **R 3 928 694**

In March 2013 the last transfer of **R 2 471 019.00** will take place.

This will bring the total available amount to **R 6 399 713.00**

The shortfall to complete the projects is thus R 6 399 713.00 - R 10 592 011.00 = -R 4 192 298.00

If National Treasury does not repay the R5.1m the Municipality have to reconsider the implementation of projects where the contractor has not been appointed yet (Moloto Sport Stadium) or has not started with construction (Bulk Services X9)

OWN SOURCE PROJECTS

<u>PROJECT NAME</u>	<u>BUDGET</u>	<u>YTD ACTUAL EXPE</u>	<u>MONTHLY ACTUAL EXP</u>	<u>BASELINE50%</u>	<u>% ACTUAL SPENT</u>	<u>PROGRESS REPORT</u>	<u>CONTINUE/ ROLL-OVER</u>
TOWN ESTABLISHMENT: PORTION 25 HETBAD	200 000	-	-	50%	0%	Service provider appointed Draft Layout plan in place)	Continue
PLAN FILING CABINET	80 000	-	-	50%	0%	Procurement stage (to issue an order)	Continue

TOWN ESTABLISHMENT: BELA BELA 611KR	60 000	-	-	50%	0%	Service provider appointed (awaiting SG plans approval)	Continue
PLOTTER & SCANNER	250 000	-	-	50%	0%	Procurement stage (To issue an order)	Continue
PIENAARS/MASAKHANE CEMETERY	400 000	880	28 -	50%	7%	Contractor appointed (Construction underway)	Continue
WASTE & ENVIRONMENTAL PLAN	500 000	-	-	50%	0%	90% completed	Continue
PARKING METERS	500 000	-	-	50%	0%	Contractor appointed	Continue
SPORTS AND RECREATION MASTER PLAN	900 000	130 000	-	50%	14%	Service provider appointed	Continue
NETWORK WIRELESS SOLUTION	250 000	-	-	50%	0%	Private business to undertake the implementation of the project at their own cost	Discontinue
FOUR SERVERS	800 000	-	-	50%	0%	Procurement stage	Continue
MV SWITCH GEAR REPLACEMENT (PHASE 1)	1 500 000	-	-	50%	0%	Consultant appointed	Continue
UPGRADE OF HT LINE IN BELA BELA	300 000	-	-	50%	0%	To source material and implement	Continue

						the project internally	
STANDBY GENERATOR FOR PUMP STATION & MUNICIPAL BUILDING	600 000	-	-	50%	0%	Procurement stage (advertised)	Continue
WATER SERVICE MASTER PLAN	200 000	80 000	-	50%	40%	Service provider appointed (80% completed)	Continue
TELEMATRY SYSTEM FOR WATER & SANITATION	500 000	42 500	-	50%	9%	Procurement stage (Evaluation)	Continue
INSTALLATION OF STANDS PIPE NETWORK IN RAPOTOKWANE	500 000	-	-	50%	0%	Consultant appointed (Designs in place)	Continue
REPLACEMENT OF OLD WATER METERS (OBSELETE)	350 000	-	-	50%	0%	Procurement Stage (Designs for tender document)	Continue
TOTAL	7 890 000	281 380	-	50%	4%		

It is noted with concern the slow progress with the capital program especially on own source. The cash flow approved with SDBIP's for the 2012/13 year indicated a projection of 50% by Midyear. On assessment, the program is behind by 36% in relation to the approved cash flows at the beginning of the financial year (also including in year adjustments). Some of the reasons identified for delays in capital program are amongst others:-

- Application of section 20(2) of 2012 DORA read in-line with paragraph 5.5 of MFMA circular 59 by National Treasury to request back R5 200 000. This will have a huge impact on the implementation of Capital Projects, particularly the MIG funded projects.
- Poor forward planning.
- Poor Project Management.
- Unnecessary complications in Supply chain management processes.

With the rate of implementation of own source capital projects, the municipality anticipate to have “roll-overs” into 2013/14 unless departments indicate that projects will be fast tracked and completed by year end. This will automatically mean that an Adjusted Budget and SDBIP must be done. Cash flow projections and detailed project plans must be reviewed to ensure that these timeframes are met.

The following projects were targeted to be done in the 2011/12 financial year but could not be done due to budget constraints/cash flow challenges experienced during the year under review:

- 4X Servers
- Firewall Solution
- Wireless Network Solution
- Bela-Bela Sport Courts
- Sport fields next to Bela-Bela High
- Integrated Waste Management Plan/Environmental Management Plan
- Pienaarsrivier/Masakhane cemetery
- Resealing Streets In CBD
- Refurbish old section WTP
- Cleaning of Storm water open channels
- Cleaning of streets

- Servicing mini-subs (replaced by the purchase of Auto re-closers)
- Township establishment on remainder the farm BELABELA 611KR
- Plotter & Scanner

The other projects subsequently fell in the outer year and will be taken into account in the 2014/15 IDP Processes.

5 PROGRESS ON RESOLVING PROBLEMS IDENTIFIED IN THE 2011/12 ANNUAL REPORT

- 5.1 In view of the fact that the 2011/12 Annual Report has not yet been dealt with by Council, and consequently is still to be published, it would be premature to consider it for purposes of the assessment (Section 72. (1) (a) (iii) of the MFMA refers).
- 5.2 In lieu of this, a schedule depicting the matters of emphasis raised in the Auditor-General's report on the 2011/12 audit of performance measurement is as follows:
- The reported performance information was deficient in respect of the following criteria:
 - Measurability: Indicators are not well-defined and verifiable, and targets are not specific and measurable;
 - Consistency: The reported objectives, indicators and targets are not consistent with the approved strategic plan/corporate plan/performance plan/integrated development plan.
 - No follow up on targets not met in previous financial year
 - Targets do not comply with the SMART criteria
 - Inadequate quarterly reporting on performance information
 - No supporting documents/evidence on actual results achieved
 - Adoption of the Performance management system

Management addressed these as key challenges as part of its strategic interventions in the 2012/13 IDP Review and SDBIP's.

6 BUDGET PERFORMANCE ANALYSIS (1ST AND 2ND QUARTER - MIDYEAR)

Almost 43.86% of the budgeted operating expenditure of R90 074 984 was spent as at the end of December 2012. Indications are that the budgeted amount will close to a 100% spent as at the end of the 2012/13 financial year, once the adjustments budgets have been effected.

The expenditure on employee related costs is at R5 419 951 which is an indication that there might be a slight under-spending at the end of the financial year.

Areas of concern are that the water loss in distribution is still relatively high at %. Furthermore, the outstanding traffic fines is at 18.31%. whilst projections have been conservatively made, an overall forecasted surplus of R11 357 000 before transfers to fund capital is being anticipated. Payment rate is currently at 67.81%.

Actual revenue per revenue source 01 July 2012- 31 December 2012

REVENUE SOURCE	BUDGETED REVENUE	BUDGETED 6 MONTHS PROJECTIONS	YTD ACTUAL REVENUE	YTD BASELINE 50%	% ACTUAL REVENUE	VARIANCE
				(E)	(F)	(E-F)
Water	12 590 200	5 245 917	10 281 390	50%	81.66%	-31.66%
Electricity****	68 618 679	28 591 116	34 489 702	50%	50.26%	-0.26%
Sanitation	6 645 900	2 769 125	3 002 780	50%	45.18%	4.82%
Waste Removal	6 304 286	2 626 786	2 608 702	50%	41.38%	8.62%
Assessment Rates	39 806 479	16 586 033	17 991 738	50%	45.20%	4.80%

Other Services Charges	740 000	308 333	151 439	50%	20.46%	29.54%
Interest received	8 316 640	3 465 267	4 996 348	50%	60.08%	-10.08%
Fines	2 000 000	833 333	587 784	50%	29.39%	20.61%
Operating Grants & Subsidies	48 258 000	20 107 500	34 046 694	50%	70.55%	-20.55%
Grants & Subsidies Capital	18 104 000	7 543 333	16 363 000	50%	90.38%	-40.38%
Rental of facilities & equipments	737 960	307 483	84 358	50%	11.43%	38.57%
Vehicle Licence	8 600 000	3 583 333	4 517 554	50%	52.53%	-2.53%
Other income	10 653 097	4 438 790	1 054 826	50%	9.90%	40.10%
TOTAL INCOME	231 375 241	96 406 350	130 176 315	50%	56.26%	-6.26%

**** Electricity pre-paid meters	16 219 251
Electricity conventional	
method	<u>18 270 451</u>
	<u><u>34 489 702</u></u>

**Actual expenditure per vote (department)
01 July 2012 - 31 December 2012**

DEPARTMENTS	OPERATING BUDGET EXP	BUDGETED 6 MONTH PROJECTIONS	YTD ACTUAL OPERATING EXP	BASELINE 50%	% OF ACTUAL EXP SPENT	VARIANCE
				(E)	(F)	(E -F)
Financial Services	37 915 612	15 798 172	21 624 258	50%	57.03%	-7.03%
Municipal Manager	3 732 299	1 555 125	1 799 075	50%	48.20%	1.80%
Corporate Service	34 445 709	14 352 379	9 402 472	50%	27.30%	22.70%
Planning & Economic Development	6 260 617	2 608 590	3 082 191	50%	49.23%	0.77%
Technical Services	84 810 028	35 337 512	36 240 114	50%	42.73%	7.27%
Mayor's Office	8 532 552	3 555 230	4 048 050	50%	47.44%	2.56%
Social & Community Services	29 684 425	12 368 510	13 878 826	50%	46.75%	3.25%
Total	205 381 242	85 575 518	90 074 986	50%	43.86%	6.14%

GLOBAL BILLING SUMMARY: JULY 2012 – DECEMBER 2012

Jul-12			Aug-12			Sep-12		
Billing	Payments	%PAYMENT/BILLING	Billing	Payments	%PAYMENT/BILLING	Billing	Payments	%PAYMENT/BILLING
R 1 209 182.85	R 127 119.43	10.51	R 1 220 795.91	R 136 405.02	11.17	R 1 052 422.24	R 172 575.09	16.40
R 2 074 938.16	R 836 960.75	40.34	R 2 428 950.43	R 746 585.80	30.74	R 2 872 344.18	R 1 492 549.93	51.96
R 3 242 645.51	R 2 716 597.41	83.78	R 3 890 197.50	R 2 630 555.99	67.62	R 3 711 011.05	R 3 330 703.68	89.75
R 51 182.68	R 33 500.75	65.45	R 51 182.68	R 24 990.09	48.83	R 51 182.68	R 23 448.07	45.81
R 3 138 166.89	R 1 983 423.05	63.20	R 3 241 400.21	R 2 438 302.79	75.22	R 3 949 188.82	R 2 523 583.55	63.90
R 589 703.57	R 324 599.61	55.04	R 607 707.44	R 358 976.14	59.07	R 607 628.03	R 338 626.42	55.73
R 643 435.22	R 396 510.32	61.62	R 660 345.30	R 435 840.05	66.00	R 661 171.40	R 400 466.75	60.57
R 917 096.11	R 634 442.76	69.18	R 978 738.73	R 605 305.83	61.85	R 1 099 295.17	R 794 422.78	72.27
R 11 866 350.99	R 7 053 154.08	59.44	R 13 079 318.20	R 7 376 961.71	56.40	R 14 004 243.57	R 9 076 376.27	64.81
Oct-12			Nov-12			Dec-12		
Billing	Payments	%PAYMENT/BILLING	Billing	Payments	%PAYMENT/BILLING	Billing	Payments	%PAYMENT/BILLING
R 1 048 631.54	R 105 808.84	10.09	R 1 059 335.26	R 219 538.92	20.72	R 1 085 318.06	R 220 315.84	20.30
R 1 814 079.19	R 950 710.52	52.41	R 1 771 373.44	R 904 954.18	51.09	R 2 242 924.35	R 1 016 319.27	45.31
R 3 632 178.45	R 2 959 120.50	81.47	R 4 185 730.14	R 2 817 478.95	67.31	R 4 012 157.78	R 3 122 429.88	77.82
R 52 172.68	R 27 009.20	51.77	R 46 853.84	R 26 399.61	56.34	R 46 472.84	R 26 321.07	56.64
R 3 914 450.37	R 2 147 200.85	54.85	R 3 903 468.10	R 2 462 366.94	63.08	R 3 705 230.34	R 3 006 514.43	81.14
R 480 012.76	R 314 105.40	65.44	R 479 840.73	R 330 115.53	68.80	R 466 510.24	R 354 991.76	76.10
R 541 483.75	R 379 671.81	70.12	R 541 644.69	R 413 204.24	76.29	R 529 072.08	R 414 438.79	78.33
R 905 485.29	R 679 316.00	75.02	R 977 002.90	R 645 270.80	66.05	R 1 015 093.94	R 723 398.35	71.26
R 12 388 494.03	R 7 562 943.12	61.05	R 12 965 249.10	R 7 819 329.17	60.31	R 13 102 779.63	R 8 884 729.39	67.81

7 GENERAL OBSERVATIONS

1. Determination of Targets in some instances are not aligned to Budget
2. Cash flow projections are not aligned to targets in the SDBIP
3. Lack of co-ordination between departments and non-alignment of "Actual" in respect of aligned indicators
4. Poor project management
5. Poorly arranged Supply Chain Management processes in the unit (a serious recommendation for the Unit to be re-arranged)
6. Poor forward planning
7. Low cash collection
8. Non implementation of Council resolutions

8 OVERALL COMMENT

1. Underperformance in specifically the capital program is impacting negatively on the implementation and rendering of services, and addressing backlogs.
2. More alignment between the IDP, PMS and Budget process is encouraged to ensure that planned services is implemented.
3. Additional monitoring, evaluation and review at a departmental level is compulsory to encourage adherence to planned programmes.
4. Budget and SDBIP Adjustments are recommended for 2012/13 financial year.
5. Revenue and SCM Unit be restructured

9. RECOMMENDATIONS OF ACCOUNTING OFFICER

It is recommended as follows:

1. That the capital budget be revised downwards to the realistic anticipated revenue.
2. That Council deal with the 2011/12 Annual Report and Oversight Report by 31 March 2013
3. Institute measures to increase collection rate and reduce outstanding debts

10. IN – YEAR BUDGET STATEMENT TABLES

TABLE C1 MONTHLY BUDGET STATEMENT SUMMARY - M06 DECEMBER

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								%	
Financial Performance									
Property rates	-	39 806	-	2 915	17 992	19 903	(1 912)	-10%	39 806
Service charges	-	94 899	-	6 810	50 534	47 450	3 084	7%	94 899
Investment revenue	-	200	-	1	4	100	(96)	-96%	8 317
Transfers recognised - operational	-	48 258	-	-	34 047	24 129	9 918	41%	48 258
Other own revenue	-	30 108	-	1 035	11 237	15 054	(3 817)	-25%	21 991
Total Revenue (excluding capital transfers and contributions)	-	213 271	-	10 761	113 813	106 636	7 178	7%	213 271
Employee costs	-	76 918	-	5 710	31 246	38 459	(7 213)	-19%	76 918
Remuneration of Councillors	-	4 698	-	410	2 168	2 349	(181)	-8%	4 698
Depreciation & asset impairment	-	3 500	-	-	-	1 750	(1 750)	-100%	3 500

Finance charges	-	2 572	-	-	-	1 286	(1 286)	-100%	2 572
Materials and bulk purchases	-	54 123	-	4 921	31 426	27 062	4 365	16%	54 123
Transfers and grants	-	-	-	-	-	-	-		-
Other expenditure	-	63 570	-	8 552	25 235	31 785	(6 550)	-21%	63 570
Total Expenditure	-	205 381	-	19 593	90 075	102 691	(12 615)	-12%	205 381
Surplus/(Deficit)	-	7 890	-	(8 831)	23 738	3 945	19 793	502%	7 890
Transfers recognised - capital	-	18 104	-	-	16 353	16 353	-		18 104
Contributions & Contributed assets	-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions	-	25 994	-	(8 831)	40 091	20 298	19 793	98%	25 994
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	-	25 994	-	(8 831)	40 091	20 298	19 793	98%	25 994
Capital expenditure & funds sources									
Capital expenditure	-	25 994	-	959	5 768	8 041	(2 273)	-28%	25 994
Capital transfers recognised	-	18 104	-	-	-	-	-		18 104
Public contributions & donations	-	-	-	-	-	-	-		-
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	-	7 890	-	-	-	-	-		7 890
Total sources of capital funds	-	25 994	-	-	-	-	-		25 994
Financial position									
Total current assets	-	-	-		-				-
Total non current assets	-	-	-		-				-
Total current liabilities	-	-	-		-				-
Total non current liabilities	-	-	-		-				-
Community wealth/Equity	-	-	-		-				-
Cash flows									
Net cash from (used) operating	-	-	-	-	-	-	-		-
Net cash from (used) investing	-	-	-	-	-	-	-		-

Net cash from (used) financing	-	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	-	-	-	-	-	-	-	-	-
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Revenue Source	17 380	4 878	6 071	88 632	4 998	-	-	-	121 960
Creditors Age Analysis									
Total Creditors	19 593	-	-	-	-	-	-	-	19 593

TABLE C2 MONTHLY BUDGET STATEMENT - FINANCIAL PERFORMANCE (STANDARD CLASSIFICATION) - M06 DECEMBER

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Standard										
Municipal governance and administration		-	104 426	-	3 167	56 301	52 213	4 088	8%	104 426
Executive and council		-	-	-	-	-	-	-		-
Mayor and Council								-		
Municipal Manager								-		
Budget and treasury office			103 498		3 140	56 086	51 749	4 337	0	103 498
Corporate services		-	928	-	26	215	464	(249)	(0)	928
Human Resources			200		-	143	100	43	0	200
Information Technology								-		

<i>Property Services</i>									-		
<i>Other Admin</i>			728		26	72	364	(292)	(0)	728	
Community and public safety		-	2 757	-	49	756	1 378	(622)	(0)	2 757	
Community and social services		-	186	-	18	104	93	11	0	186	
<i>Libraries and Archives</i>								-			
<i>Museums & Art Galleries etc</i>								-			
<i>Community halls and Facilities</i>			26		-	2	13	(11)	(0)	26	
<i>Cemeteries & Crematoriums</i>			160		18	102	80	22	0	160	
<i>Child Care</i>								-			
<i>Aged Care</i>								-			
<i>Other Community</i>								-			
<i>Other Social</i>								-			
Sport and recreation								-			
Public safety		-	2 571	-	31	652	1 285	(633)	(0)	2 571	
<i>Police</i>			2 100		31	588	1 050	(462)	(0)	2 100	
<i>Fire</i>			471		-	64	235	(171)	(0)	471	
<i>Civil Defence</i>								-			
<i>Street Lighting</i>								-			
<i>Other</i>								-			
Housing								-			
Health		-	-	-	-	-	-	-	-	-	
<i>Clinics</i>								-			
<i>Ambulance</i>								-			
<i>Other</i>								-			
Economic and environmental services		-	11 220	-	754	5 487	5 610	(123)	(0)	11 220	

Planning and development		-	350	-	-	269	175	94	0	350
<i>Economic Development/Planning</i>			100		-	101	50	51	0	100
<i>Town Planning/Building enforcement</i>			250		-	169	125	44	0	250
<i>Licensing & Regulation</i>								-		
Road transport		-	10 870	-	754	5 218	5 435	(217)	(0)	10 870
<i>Roads</i>			50		-	700	25	675	0	50
<i>Public Buses</i>								-		
<i>Parking Garages</i>								-		
<i>Vehicle Licensing and Testing</i>			8 600		754	4 518	4 300	218	0	8 600
<i>Other</i>			2 220		-	-	1 110	110) ⁽¹⁾	(0)	2 220
Environmental protection		-	-	-	-	-	-	-		-
<i>Pollution Control</i>								-		
<i>Biodiversity & Landscape</i>								-		
<i>Other</i>								-		
Trading services		-	94 869	-	6 792	51 269	47 435	3 835	0	94 869
Electricity		-	68 654	-	5 449	35 250	34 327	923	0	68 654
<i>Electricity Distribution</i>			68 654		5 449	35 250	34 327	923	0	68 654
<i>Electricity Generation</i>								-		
Water		-	12 920	-	844	10 379	6 460	3 919	0	12 920
<i>Water Distribution</i>			12 720		844	10 367	6 360	4 007	0	12 720
<i>Water Storage</i>			200		1	12	100	(88)	(0)	200
Waste water management		-	6 946	-	281	3 003	3 473	(470)	(0)	6 946
<i>Sewerage</i>			6 946		281	3 003	3 473	(470)	(0)	6 946
<i>Storm Water Management</i>								-		
<i>Public Toilets</i>								-		
Waste management		-	6 349	-	217	2 637	3 175		(0)	6 349

								(537)		
<i>Solid Waste</i>			6 349		217	2 637	3 175	(537)	(0)	6 349
Other		-	-	-	-	-	-	-		-
Air Transport								-		
Abattoirs								-		
Tourism								-		
Forestry								-		
Markets								-		
Total Revenue - Standard	2	-	213 271	-	10 761	113 813	106 636	7 177	0	213 271
Expenditure - Standard										
Municipal governance and administration		-	84 627	-	4 483	37 937	42 313	376 ⁽⁴⁾	(0)	84 627
Executive and council		-	12 265	-	842	5 847	6 132	(285)	(0)	12 265
<i>Mayor and Council</i>			8 533		523	4 048	4 266	(218)	(0)	8 533
<i>Municipal Manager</i>			3 732		319	1 799	1 866	(67)	(0)	3 732
Budget and treasury office			37 916		1 778	21 624	18 958	2 666	0	37 916
Corporate services		-	34 446	-	1 863	10 466	17 223	757 ⁽⁶⁾	(0)	34 446
<i>Human Resources</i>			14 123		455	2 392	7 061	670 ⁽⁴⁾	(0)	14 123
<i>Information Technology</i>			7 916		564	3 454	3 958	(505)	(0)	7 916
<i>Property Services</i>			1 398		677	2 936	699	2 237	0	1 398
<i>Other Admin</i>			11 009		167	1 685	5 505	820 ⁽³⁾	(0)	11 009
Community and public safety		-	10 233	-	1 550	7 333	5 117	2 216	0	10 233
Community and social services		-	8 374	-	1 004	4 491	4 187	305	0	8 374
<i>Libraries and Archives</i>								-		

Museums & Art Galleries etc	-								-		
Community halls and Facilities	-								-		
Cemeteries & Crematoriums	-		7 118		661	2 476	3 559	083)	(1	(0)	7 118
Child Care	-								-		
Aged Care	-								-		
Other Community	-								-		
Other Social	-		1 256		343	2 016	628		1 388	0	1 256
Sport and recreation	-								-		
Public safety	-	-	1 860	-	546	2 842	930		1 912	0	1 860
Police	-		1 453		530	2 764	726		2 038	0	1 453
Fire	-		407		16	77	204	(126)		(0)	407
Civil Defence	-								-		
Street Lighting	-								-		
Other	-								-		
Housing	-								-		
Health	-	-	-	-	-	-	-		-		-
Clinics	-								-		
Ambulance	-								-		
Other	-								-		
Economic and environmental services	-	-	26 092	-	1 526	8 986	11 232	246)	(2	(0)	26 092
Planning and development	-	-	6 260	-	629	3 082	3 130		(48)	(0)	6 260
Economic Development/Planning	-		4 703		416	2 261	2 352		(90)	(0)	4 703
Town Planning/Building enforcement	-		1 557		213	821	779		42	0	1 557
Licensing & Regulation	-								-		
Road transport	-	-	19 832	-	898	5 904	8 102	198)	(2	(0)	19 832
Roads	-		6 616		584	2 313	2 757			(0)	6 616

								(444)		
<i>Public Buses</i>	-							-		
<i>Parking Garages</i>	-							-		
<i>Vehicle Licensing and Testing</i>	-		11 278		281	3 124	4 699	575) ⁽¹⁾	(0)	11 278
<i>Other</i>	-		1 938		33	466	646	(180)	(0)	1 938
Environmental protection	-	-	-	-	-	-	-	-		-
<i>Pollution Control</i>	-							-		
<i>Biodiversity & Landscape</i>	-							-		
<i>Other</i>	-							-		
<i>Trading services</i>	-	-	84 430	-	12 033	35 819	42 215	396) ⁽⁶⁾	(0)	84 430
Electricity	-	-	57 252	-	10 379	26 091	28 626	535) ⁽²⁾	(0)	57 252
<i>Electricity Distribution</i>	-		57 252		10 379	26 091	28 626	535) ⁽²⁾	(0)	57 252
<i>Electricity Generation</i>	-							-		
Water	-	-	18 508	-	1 121	6 763	9 254	491) ⁽²⁾	(0)	18 508
<i>Water Distribution</i>	-		6 940		743	3 539	3 470	69	0	6 940
<i>Water Storage</i>	-		11 568		378	3 224	5 784	560) ⁽²⁾	(0)	11 568
Waste water management	-	-	495	-	78	606	248	359	0	495
<i>Sewerage</i>	-		495		78	606	248	359	0	495
<i>Storm Water Management</i>	-							-		
<i>Public Toilets</i>	-							-		
Waste management	-	-	8 174	-	455	2 358	4 087	729) ⁽¹⁾	(0)	8 174
<i>Solid Waste</i>	-		8 174		455	2 358	4 087	729) ⁽¹⁾	(0)	8 174
<i>Other</i>	-	-	-	-	-	-	-	-		-

Air Transport									-		
Abattoirs									-		
Tourism									-		
Forestry									-		
Markets									-		
Total Expenditure - Standard	3	-	205 381	-	19 593	90 075	100 877	802	(10)	(0)	205 381
Surplus/ (Deficit) for the year		-	7 890	-	831	23 738	5 759	17 979		0	7 890
<i>References</i>											
1. Government Finance Statistics Functions and Sub-functions are standardised to assist national and international accounts and comparison											
2. Total Revenue by Standard Classification must reconcile to total operating revenue shown in Financial Performance (revenue and expenditure)											
3. Total Expenditure by Standard Classification must reconcile to total operating expenditure shown in Financial Performance (revenue and expenditure)											
4. All amounts must be classified under a Standard (modified GFS) classification. The GFS function 'Other' is only for Abattoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification											

TABLE C4 MONTHLY BUDGET STATEMENT - FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE) - M06 DECEMBER

Description	Ref	2011/12	Budget Year 2012/13								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast	
R thousands										%	
Revenue By Source											
Property rates			39 806		2 915	17 992	19 903	(1 912)	-10%	39 806	
Property rates - penalties & collection charges								-			
Service charges - electricity revenue			68 619		5 448	34 490	34 309	180	1%	68 619	
Service charges - water revenue			12			10	6	3 986	63%	12	

			590		844	281	295			590
Service charges - sanitation revenue			646 ⁶		281	003 ³	323 ³	(320)	-10%	646 ⁶
Service charges - refuse revenue			304 ⁶		212	609 ²	152 ³	(543)	-17%	304 ⁶
Service charges - other			740		25	151	370	(219)	-59%	740
Rental of facilities and equipment			738		27	84	369	(285)	-77%	738
Interest earned - external investments			200		1	4	100	(96)	-96%	200
Interest earned - outstanding debtors			117 ⁸		220	992 ⁴	058 ⁴	934	23%	117 ⁸
Dividends received							-	-		
Fines			000 ²		31	588	000 ¹	(412)	-41%	000 ²
Licences and permits			600 ⁸		754	518 ⁴	300 ⁴	218	5%	600 ⁸
Agency services							-	-		
Transfers recognised - operational			258 ⁴⁸		-	047 ³⁴	129 ²⁴	9 918	41%	258 ⁴⁸
Other revenue			653 ¹⁰		4	055 ¹	327 ⁵	(4 272)	-80%	653 ¹⁰
Gains on disposal of PPE								-		
Total Revenue (excluding capital transfers and contributions)		-	213 271	-	761	813	636	7 178	7%	213 271
<u>Expenditure By Type</u>										
Employee related costs			918 ⁷⁶		710 ⁵	246 ³¹	459 ³⁸	(7 213)	-19%	918 ⁷⁶
Remuneration of councillors			698 ⁴		410	168 ²	349 ²	(181)	-8%	698 ⁴

Debt impairment			3		-	-	1	(1		3
			000				500	500)	-100%	000
Depreciation & asset impairment			3		-	-	1	(1		3
			500				750	750)	-100%	500
Finance charges			2		-	-	1	(1		2
			572				286	286)	-100%	572
Bulk purchases			54		4	29	27			54
			123		452	372	062	2 311	9%	123
Other materials					469	054	2		2 054	#DIV/0!
Contracted services			17			4	8	(4		17
			825		722	572	913	340)	-49%	825
Transfers and grants							-			
Other expenditure			42		7	20	21			42
			745		829	663	373	(710)	-3%	745
Loss on disposal of PPE										
Total Expenditure			205		19	90	102	(12		205
			381		593	075	691	615)	-12%	381
Surplus/(Deficit)			7		(8	23	3			7
			890		831)	738	945	19 793	0	890
Transfers recognised - capital			18			16	16			18
			104		-	353	353			104
Contributions recognised - capital										
Contributed assets										
Surplus/(Deficit) after capital transfers & contributions			25		(8	40	20			25
			994		831)	091	298			994
Taxation										
Surplus/(Deficit) after taxation			25		(8	40	20			25
			994		831)	091	298			994
Attributable to minorities										
Surplus/(Deficit) attributable to municipality			25		(8	40	20			25

		-	994	-	831)	091	298			994
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		-	25 994	-	(8 831)	40 091	20 298			25 994
<i>References</i>										
<i>1. Material variances to be explained on Table SC1</i>										
Total Revenue (excluding capital transfers and contributions) including capital transfers/contributions etc			231 375		10 761	130 166	122 989			231 375

SUPPORTING DOCUMENTATION

DEBTORS' ANALYSIS

OUSTATNDING DEBTORS

TOWN GROUPING		AGRICULTURE	COMMERCIAL	GOVERNMENT	MUNICIPAL	OTHER	RESIDENTIAL	Total
05 OTHER AREAS	177	16,836,614	7,290,263	2,156,267	405,906	666,094	36,060,888	63,416,211
06 SECTIONAL TITLE		483,995	10,437				7,850,217	8,344,649
07 SUNDRIES						(3,286,164)	104,928	(3,181,236)
Total	177	17,320,609	7,300,700	2,156,267	405,906	(2,620,070)	44,016,033	68,579,624

Service	05 OTHER AREAS	06 SECTIONAL TITLE	07 SUNDRIES	Total
Water	9,286,084	215,866	7,875	9,509,826
Electricity	6,889,313	445,411	205,298	7,540,022
Loans/Old Debt	3,308		591	3,899
Rent	(12,111)			(12,111)
Rates	30,210,381	7,483,084		37,693,465
Refuse	5,362,504	69,360	3,560	5,435,424
Sewerage	5,225,296	135,977	3,470	5,364,743
Miscellaneous	1,035,544	1,067	(3,280,604)	(2,243,993)

Miscellaneous(No Vat)	5,433,553	(6,524)	(113,244)	5,313,785
VAT	(17,663)	408	(8,182)	(25,437)
Total	63,416,211	8,344,649	(3,181,236)	68,579,624

Service	Total Debt	Debt In Advance	Current	30 Days	31-60 Days	31-90 Days	91-120 Days	121-150 Days	151 - 180 Days	Above 180 Days
Water	9509825.756	- 1519277.922	1729191.384	937861.7879	671095.7422	695797.7299	321199.5907	395928.925	197094.1783	6080934.34
Electricity	7540021.569	- 387464.2102	2901238.451	1134749.373	560827.9388	707006.2573	293347.6765	259770.9111	191516.5214	1879028.65
Loans/Old Debt	3899.31	0	0	0	0	0	0	0	0	3899.31
Rent	-12110.51	-13080.71	9.45	9.45	9.45	9.45	9.45	9.45	9.45	904.05
Rates	37693465.16	- 2260183.487	3286408.072	1918361.1	1643295.77	1590386.34	1449602.4	1383610.55	1342555.08	27339429.34
Refuse	5435423.938	-65105.9256	538029.7875	291081.4381	241578.174	214783.81	173881.96	167169.5668	139715.7365	3734289.391
Sewerage	5364743.322	- 323508.7413	527885.6447	281400.5197	238168.2494	216780.8222	189476.57	182260.1545	156100.3424	3896179.761
Miscellaneous	-2243992.66	-3301592.17	11408.51	10829.32	10700.76	10514.44	5983.79	6146.7	5989.8	996026.19
Miscellaneous(No Vat)	5313784.983	- 299466.6049	62782.4296	48123.3578	56554.98	59068.51	50987.04	44660.26	44045.74	5247029.27
VAT	-25436.8444	-26270.9044	6.8	6.8	6.8	6.8	6.8	6.8	6.8	786.46
Total	68579624.03	- 8195950.675	9056960.529	4622423.146	3422237.864	3494354.159	2484495.277	2439563.317	2077033.649	49178506.76

DEBTOR CATAGORY	Ageing per town	Total Debt	Debt In Advance	Current	30 Days	31-60 Days	31-90 Days	91-120 Days	121-150 Days	151 - 180 Days	Above 180 Days
	05 OTHER AREAS	0.0043	0	0	0.0043	0	-	-	-	-	-
0	05 OTHER AREAS	63260436.78	- 3866488.591	7772804.923	3952077.208	2830502.168	2,968,540.40	2,029,769.75	2,014,804.42	1,656,176.01	43,902,250.49
	06 SECTIONAL TITLE	8344756.375	- 428144.3178	1014044.021	620143.9218	545768.1091	503,552.63	445,199.35	406,698.84	408,119.30	4,829,374.53
	07 SUNDRIES	- 3181341.961	- 3476130.052	132165.0569	38548.9262	36065.5502	16,373.35	4,656.22	3,026.33	1,854.33	62,098.33
I	05 OTHER AREAS	151398.1859	- 423565.9323	136239.3799	11415.0035	9842.0373	5,883.68	4,819.53	14,830.57	10,652.23	381,281.69
	06 SECTIONAL TITLE	-107.2301	-1621.7822	1514.5499	0.0022	0	-	-	-	-	-
	07 SUNDRIES	106.2	0	0	0	0	-	-	-	-	106.20
J	05 OTHER AREAS	4375.6779	0	192.5979	238.08	60	4.10	50.43	203.16	231.79	3,395.52
	Total	68579624.03	- 8195950.675	9056960.529	4622423.146	3422237.864	3,494,354.16	2,484,495.28	2,439,563.32	2077033.649	49,178,506.76

CREDITORS' ANALYSIS

TOP 10 CREDITORS OF 31/12/2012

SUPPLIER	AMOUNT	VOTE OF SUPPLIER
ESKOM (5740387734)	R4 432 619	00154
KWCRS	R401 636	02374
OSZ TAYOB Pietersburg Trading	R364 535	03439
LFP Trading	R336 185	03366
KMSD Engineering Consultants	R237 940	02384
TMT Services & Suppliers (PTY)	R234 591	02970
BOLELANG Trading Enterprise	R231 990	02117
Big Time Strategic Consultants	R177 245	02114
MJB Security Projects CC	R170 169	02557
Bona Tsohle Trading	R141 011	03007
Department of Public works	R138 972	00441

INVESTMENT PORTFOLIO ANALYSIS

SUMMARY OF INVESTMENTS

No.	Bank	Account No.	Investment type	Account	Closing balance per register	Ledger balance	Difference	Interest received	Bank charges	VAT
1	FNB	62045841485	CALL ACCOUNT	505600403	245 282.31	235 259.58	10 022.73	5 526.57	168.42	23.58
3	ABSA 1	4073741532	CALL ACCOUNT	505600405	271 124.67	269 241.91	1 882.76	11 291.99	-	
4	ABSA 2 (MIG)	4078462834	CHEQUE ACCOUNT	505600415	4 758 799.02	4 719 000.00	39 799.02	39 799.02	-	
5	ABSA 3	9079442012	32 DAYS NOTICE	505600404	1 027 192.53	994 300.83	32 891.70	32 891.53	-	
6	ABSA 4	2066701092	DEPOSIT INVESTMENT	505600409	800 000.00	825036.14	-25 036.14	42 475.74	-	
								131 984.85	168.42	23.58

ALLOCATION AND GRANT RECEIPT AND EXPENDITURE (1ST AND 2ND QUARTER)

MIG	Municipal Infrastructure Grant (MIG) Monthly Report as per the Division of Revenue Act			
	The onus is on the municipality to confirm that the return has been received by NT			
MUN	Municipality	LIM366 Bela	Financial Year	2012/13
ME			Month End	M06 Dec
0100	Financial Accounting for Grant Funds Received and Expended			
		Rand		
0200	Received Prior Periods (Since Inception) - See Last Months Form	16 353 000		
0300	Received This Month			
0400	Total MIG Funds Received	16 353 000		
0500	Spent Prior Periods (Since Inception) - See Last Months Form	4 686 378		
0600	Spent This Month	958 917		
0700	Total MIG Funds Spent	5 645 295		
0800	Total MIG funds Received and Not Spent	10 707 705		
0900	Percentage of Funds Spent	34.52%		
1000	Funds Currently Committed but Not Spent			
1100	Scheduled Transfers Withheld			
	Conditions: -Prioritise residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year. -Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the national Spatial Development Perspective. -Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines. -Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.			

FMG

**Finance Management Grant
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

MUN
ME

Municipality	LIM366 Bela Bela	Financial Year	2012/13
		Month End	M06 Dec

0100

Financial Accounting for Grant Funds Received and Expended		Rand
0200	Received Prior Periods (Since Inception) - See Last Months Form	1 500 000
0300	Received This Month	
0400	Total FMG Funds Received	1 500 000
0500	Spent Prior Periods (Since Inception) - See Last Months Form	358 021
0600	Spent This Month	0
0700	Total FMG Funds Spent	358 021
0800	Total FMG funds Received and Not Spent	1 141 979
0900	Percentage of Funds Spent	23.87%
1000	Funds Currently Committed but Not Spent	

MSIG	Municipal Systems Improvement Programme Grant (MSIG) Monthly Report as per the Division of Revenue Act			
	The onus is on the municipality to confirm that the return has been received by NT			
MUN	Municipality	LIM366 Bela Bela	Financial Year	2012/13
ME			Month End	M06 Dec
0100	Financial Accounting for Grant Funds Received and Expended			
		Rand		
0200	Received Prior Periods (Since Inception) - See Last Months Form	800 000		
0300	Received This Month			
0400	Total MSIG Funds Received	800 000		
0500	Spent Prior Periods (Since Inception) - See Last Months Form	231 660		
0600	Spent This Month			
0700	Total MSIG Funds Spent	231 660		
0800	Total MSIG funds Received and Not Spent	568 340		
0900	Percentage of Funds Spent	28.96%		
1000	Funds Currently Committed but Not Spent			
1100	Scheduled Transfers Withheld			
	Conditions: -Submission of signed (only Municipal Manager) activity plan in a prescribed format with detailed budget and time frames on the implementation of prioritised measurable outputs. -Submission of monthly expenditure reports by the 10th of every month and in accordance wit the Division of Revenue Act.			

PWPG

**Expanded Public Works Programme Integrated Grant (PWPG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

MUN
ME

Municipality	LIM366 Bela Bela	Financial Year	2012/13
		Month End	M06 Dec

0100

Financial Accounting for Grant Funds Received and Expended		Rand
0200	Received Prior Periods (Since Inception) - See Last Months Form	400 000
0300	Received This Month	300 000
0400	Total PWPG Funds Received	700 000
0500	Spent Prior Periods (Since Inception) - See Last Months Form	18 711
0600	Spent This Month	149 450
0700	Total PWPG Funds Spent	168 161
0800	Total PWPG funds Received and Not Spent	531 839
0900	Percentage of Funds Spent	24.02%
1000	Funds Currently Committed but Not Spent	
1100	Scheduled Transfers Withheld	

WSOG

**Water Services Operating Subsidy Grant (WSOG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

MUN
ME

Municipality	LIM366 Bela Bela	Financial Year	2012/13
		Month End	M06 Dec

0100

Financial Accounting for Grant Funds Received and Expended		Rand
0200	Received Prior Periods (Since Inception) - See Last Months Form	86 000
0300	Received This Month	0
0400	Total WSOG Funds Received	86 000
0500	Spent Prior Periods (Since Inception) - See Last Months Form	77 727
0600	Spent This Month	21 900
0700	Total WSOG Funds Spent	99 627
0800	Total WSOG funds Received and Not Spent	-13 627
0900	Percentage of Funds Spent	115.85%
1000	Funds Currently Committed but Not Spent	
1100	Scheduled Transfers Withheld	

Conditions:

- The operating and transfer subsidy is a grant in kind until the effective date of transfer. The operating subsidy (grant-in-kind) will cover staff related costs (HR component), the direct operating and maintenance cost (O component), the refurbishment cost and will facilitate the transfer of schemes.
- All receiving municipalities and providers will be required to conclude formal transfer agreements where the latest effective date of transfer is 31 march 2008.
- The necessary capacity must be in place in the receiving institution for the implementation of the conditional grant.
- 2008/09 - All transfer agreements concluded. Receiving institutions receive 100 per cent for O & M and HR components.
- 2009/10 - 2011/12 - Incorporation into the local government equitable share.

**OPERATIONAL AND EMPLOYEE (COUNCILLOR ALLOWANCE AND EMPLOYEE BENEFITS)
EXPENDITURE (1ST AND 2ND QUARTER)**

Detail	Month 1 July	Month 2 Aug	Month 3 Sept	Month 4 Oct	Month 5 Nov	Month 6 Dec
Cash Receipts by Source						
Property rates	1 686 284	2 533 433	3 458 503	3 508 313	3 875 488	2 914 817
Property rates - penalties & collection charges	0	0	0	0	0	0
Service charges - electricity revenue	6 369 011	6 250 617	5 413 531	5 658 644	6 211 412	5 448 105
Service charges - water revenue	1 997 214	2 426 988	2 519 096	1 101 368	1 369 417	843 681
Service charges - sanitation revenue	644 338	667 746	661 978	186 973	544 045	280 936
Service charges - refuse revenue	589 398	604 118	608 219	105 726	471 140	212 239
Service charges - other	31 891	23 467	21 358	29 479	25 087	25 257
Rental of facilities and equipment	87 680	-185 416	2 716	7 282	37 290	26 760
Interest earned - external investments	1 035	1 289	497	265	302	857
Interest earned - outstanding debtors	1 226 727	799 821	1 036 730	950 229	758 279	220 316
Dividends received	0	0	0	0	0	0
Fines	541 043	6 813	14 274	337	6 583	30 680
Licences and permits	1 164 298	808 722	608 983	311 176	1 201 011	753 548
Agency services	0	0	0	0	0	0
Transfer receipts - operational	18 832 448	2 115 789	0	126 019	12 388 227	0
Other revenue	321 004	472 566	120 606	871 809	3 907 586	4 102
Cash Receipts by Source	33 492 371	16 525 953	14 466 491	12 857 620	30 795 867	10 761 298
Other Cash Flows/Receipts by Source						

Transfer receipts - capital	11 246 000	0	0	0	5 107 000	0
Total Cash Receipts by Source	44 738 371	16 525 953	14 466 491	12 857 620	35 902 867	10 761 298
Cash Payments by Type						
Employee related costs	5 075 196	5 329 813	5 105 275	5 183 928	4 842 376	5 709 543
Remuneration of councillors	344 755	189 063	396 752	416 561	410 578	410 004
Collection costs	0	0	0	0	0	0
Interest paid	0	0	0	0	0	0
Bulk purchases - Electricity	6 163 856	2 023 901	3 528 389	1 338 377	9 750 840	3 901 115
Bulk purchases - Water & Sewer	497 646	406 216	470 315	468 657	271 587	551 303
Other materials	0	215 336	736 675	441 823	191 383	469 043
Contracted services	251 970	790 176	1 483 587	315 505	1 008 583	722 238
Grants and subsidies paid - other municipalities	0	0	0	0	0	0
Grants and subsidies paid - other	0	0	0	0	0	0
General expenses	922 750	3 071 811	3 058 016	4 003 725	7 919 402	7 829 284
Cash Payments by Type	13 256 173	12 026 316	14 779 009	12 168 576	24 394 749	19 592 530
Other Cash Flows/Payments by Type						
Capital assets	0	0	0	0	0	0
Repayment of borrowing	0	0	0	0	0	0
Other Cash Flows/Payments	0	0	0	0	0	0
Total Cash Payments by Type	13 256 173	12 026 316	14 779 009	12 168 576	24 394 749	19 592 530
Net Increase/(Decrease) in Cash Held	31 482 198	4 499 637	-312 518	689 044	11 508 118	-8 831 232
Cash/cash equivalents at the month/year begin:	0	31 482 198	35 981 835	35 669 317	36 358 361	47 866 479
Cash/cash equivalents at the month/year end:	31 482 198	35 981 835	35 669 317	36 358 361	47 866 479	39 035 247

BELA BELA LOCAL MUNICIPALITY

CERTIFICATION

QUALITY CERTIFICATION

I, Ms Dolly Mafa, the acting municipal manager of Bela Bela Local Municipality, hereby confirm that –

(Mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid-year budget and performance assessment

For the period 1 July 2012 to 31 December 2012 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print name

Signature

Date

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